DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

Owned & Managed by Tamil Nadu Educational and Medical Trust





PROSPECTUS 2020 - 2021

Vision of the Institution

Transformation of Human mind and creation of a new culture that has a patience for rules, laws, code of conduct, moral values, natural courtesies and human dignity.

Mission of the Institution

To instill an everlasting urge in the students to learn and think clearly and objectively. To develop energy and vitality to them and enable them to perform effectively to bring peace and prosperity in the society.

Core Values of the Institution

Develop human resources to serve the community and nation.

Bond through equity, trust and mutual respect.

Journey towards excellence and entrepreneurship in a learner-centric environment.

Create competency & skills to synthesize and apply knowledge.



SETH SRI.DHANRAJ BAID

Shri Dhanraj Baid hailed from Lakshkar (Gwalior) in M.P. He came to Chennai in the year 1903 and started his business career. During the early 1930's and 1940's he became a leading member of the Jain Community and contributed his wealth for the growth and welfare of the activities of Jains in particular and the society in general. He executed a will earmarking all his properties for the pursuit of higher education which culminated in establishment of the Dhanraj Baid Jain College in the year 1972.

JAINISM - THUS SPOKE LORD MAHAVEER

- Every Soul is independent. None depends on other
- All soul are alike. None is superior or inferior
- Every soul is in itself absoulutely omniscient and blissful. The bliss does not come from outside.
- All human beings are miserable due to their own fault, and they themselves can be happy by correcting these faults.
- The greatest mistake of soul is non recognition of its real self and can only be corrected recognizing itself.
- There is no separate existence of God. Everybody can attain. Godhood by making supreme efforts in the right direction.
- Know thyself, recognize thyself, be immersed by thyself you will attain Godhood. God is neither the creator nor the destructor of the Universe. He is merely a silent observer and omniscient.
- One, who - even after knowing the whole universe can remain unaffected and unattached, is God.
- Fight with yourself, why fight with external foes? He who conquers himself through himself will obtain happiness.
- A man is seated on top of a tree in the midst of a burning forest. He sees all living beings perish. But he doesn't realize that the same fate is soon to overtake him also. That man is a fool.
- All beings hate pain. Therefore one should not hurt or kill them. Ahimsa (non-violence) is the highest religion.



DARKNESS TO LIGHT

HISTORY OF TEAM TRUST

The Tamilnadu Educational & Medical Trust was founded in 1972 as a public Charitable Trust with a view to provide high quality technical & medical education in Tamilnadu. Late Sri.Ratanchand Savansukha, the Founder Trustee and Late Sri.Sundarlal Nahata, Late Sri.S.Suganmal Srisrimal, Late Sri.Dr.C.L.Metha and Sri.Dayachand Savansukha, all promoter Trustees contributed Rs.101/- each towards and for the purpose of founding and maintaining educational Institutions and medical and health centre in the city of Madras and elsewhere together with donations, contributions and collection to be secured and collected and realized by them.

The Broad base of Trust

Subsequently in 1974, Sri.Pukhraj Jain, Sri.Lalchand Munoth, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty, Sri.Kushalchand Galada & Sri.S.M.Vasraj Jain were inducted as Life Trustees. To comply with the requirement of Jain minority institution Sri.Nalli Kuppusamy Chetty & Sri.P.G.Chengalvaraya Chetty resigned. Sri.Sundarlal Nahata & Sri.S.M.Vasraj Jain also ceased to be Trustees on their demise. In 1981 Sri.Vinaychand Galada was inducted as Life Trustee. In 1983 Sri.Mahaveerchand Srisrimal was inducted as Life Trustee on the demise of his father Sri.Suganmal Srisrimal. In 1984 Sri.Shantilal Munoth, brother of Chairman Sri.Lalchand Munoth, was inducted as Life Trustee following the establishment of Misrimal Navajee Munoth Jain Polytechnic. In 1994 Sri.Jaswant Munoth, Son of Chairman Sri. Lalchand Munoth, was inducted as Life Trustee following the establishment of Engineering College. In 1995 Sri.Harish L Metha was inducted as Life Trustee on the demise of Sri.Dr.C.L.Metha. In February 2015 Sri.Dharmendra Savansukha was inducted as Life Trustee on the demise of Sri.C.Ratanchand Savansukha. Sri J.Pukhraj Jain ceased to be a trustee on his demise in September 2019.

Properties

The Dhanraj Baid Charities gifted to the Trust property & land measuring 12.5 grounds in Mahalingapuram valued at Rs.2.59 lakhs (TEAM Trust paid Rs.75,000/- for the property as that sum was unpaid by Dhanraj Baid Charities) in 1972 as part of their Rs. 7 lakhs donation. The Trust acquired 25.33 acres of land for Rs.2.5 lakhs in the period 1975 to 1978 and 6.08 acres for Rs.3.60 lakhs in 1981 in Thoraipakkam. The Misrimal Navajee Munoth Jain Engineering College acquired 5 acres of land for Rs.33.25 lakhs in the year 2001. All the institutions belonging to the Trust are located in these lands.

The Institutions

The Trust established Dhanraj Baid Jain College in 1972. Dhanraj Baid Charities represented by its Trustee Sri.Ratanchand Savansukha came forward with a donation of Rs.7 lakhs partly in the form of property & partly as cash (paid in installments between 1972 and 1988) and made it possible to establish the Arts & Science College in Chennai. The College was named after Sri.Dhanraj Baid. The Trust established Dhanraj Baid Jain Institute of Management in 1976. Both these institutions are located on a land measuring 17.05 acres with a built up area of over 1,80,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain Polytechnic in the year 1984. Sri.Lalchand Munoth, Chairman of the Trust, and Sri.Shantilal Munoth came forward with a donation of Rs.10 lakhs in 1984. The Polytechnic was named after the Chairman's father Late Sri.Misrimal Navajee. The said Polytechnic was closed in April 1996 as per AICTE directions.

The Trust established Misrimal Navajee Munoth Jain Engineering College

in 1994. Sri. Lalchand Munoth, Chairman of the Trust came forward with a donation of Rs.25 lakhs in 1994 and made it possible to realize the dream of Late Dr.C.L.Metha, Secretary of the Trust and himself to establish a technical College in Chennai. The College was named after the Chairman's father Late Sri. Misrimal Navajee. This College is located in an extent of land measuring 16.86 acres with a built up area of over 3,49,000 sq.ft.

The Trust established Misrimal Navajee Munoth Jain School of Architecture in the year 2012. This College is located in an extent of land measuring 2 acres with a built-up area of over 50,000 sq.ft.

The Trust established Lalchand Leeladevi Munoth Jain Medical Care at Mahalingapuram in the year 2016. Sri.Lalchand Munoth, Chairman of the Trust since 1983 came forward with a donation of Rs. 51 lakhs to establish a State of Art Medical Care. The Medical Care is named after the Chairman and his wife – Lalchand Leeladevi Munoth.

With the background of educational & medical service of which TEAM Trust can well be proud of and with the enthusiasm, cooperation of several donors and well-wishers the Institutions have made all round progress.

Donors

Apart from the main donors after whom the institutions are named a large number of philanthropists contributed handsomely. In the initial days (1972-1975) of the establishment of the Trust, a group of 82 people donated Rs.8,33,186/- (including donations from Sri.Champalal Savansukha family Trust Rs.2,50,000/- Sri. Kushalchand Galada Rs.51,000/-, Sri.Suganmal Srisrimal, Dr.C.L.Metha, Sri. Lalchand Munoth, Sri.S.M.Vasraj Jain, Sri.Pukhraj Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.10,000/- each and Sri.Sundarlal Nahata Rs.5,000/-) for establishment of the Dhanraj Baid Jain College.

In 1984 a group of 7 people donated Rs.6,00,000/- (M/s. Kumbhat & Co., M/s.S.Devraj & Sons, Sri.Sugalchand Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.1 Lakh each and Sri.Subhashchand Ranka, Sri.Mohanlal Chordia Rs.50,000/- each) as building fund for the Misrimal Navajee Munoth Jain Polytechnic.

In 1997 a group of 11 people donated Rs.43,00,000/- (M/s.Bhawarlal Bafna & Sons Rs.15 Lakhs, Munoth Communication Ltd, Sri.Harish Uday Metha, M/s. Meghraj Sakaria & Sons, Sri.Ravikant Choudhry, M/s.J.G.Group, Sri.S.Shantilal Jain, Sri.K.Shantilal Jain, Sri.Bherulal R.Jain and Sri.Subhashchand Ranka, (Rs.3 Lakhs each), Sri.Prithviraj Kawad (Rs.1 Lakh) as building fund for the Misrimal Navajee Munoth Jain Engineering College. The Trust has also received donations from others over a period of time including Rs.1 Lakh from Sri.Manakchand Gouthamchand Bethala.

TRUSTEES OF THE TAMILNADU EDUCATIONAL & MEDICAL TRUST

Shri. M. Lalchand Munoth	Chairman
Dr. Harish L Metha	Secretary (Administration)
Shri. Jaswant Munoth	Secretary (Finance & Secretarial)
Shri. R. Dayachand Savansukha	Trustee
Shri. R. Dharmendra Savansukha	Trustee
Shri. S. Mahaveerchand Jain	Trustee
Shri. M. Shantilal Munoth	Trustee
Shri. K. Vinaychand Galada `	Trustee

D.B. JAIN COLLEGE GOVERNING BODY MEMBERS

Dr. Harish L Metha	-	Chairman, Governing Body
Prof.K.K. Vashishtha	-	UGC - Nominee
Shri.M. Lalchand Munoth	-	Member
Shri. Jaswant Munoth	-	Member
Shri.R. Dayachand Savansukha	-	Member
Shri.R. Dharmendra Savansukha	-	Member
Shri.S. Mahaveerchand Jain	-	Member
Shri.K. Vinaychand Galada	-	Member
Shri.L. Uday Metha	-	Member
Shri.K. Subashchand Ranka	-	Member
Joint Director of Collegiate Education, Chennai Region	-	Government Nominee
Dr.R. Meganathan	-	University Representative
Dr.M. Sakthivel Murugan	-	Member
Principal	-	Member Secretary

D.B. JAIN COLLEGE OFFICE BEARERS

Shri.R. Dayachand Savansukha
President

Dr. Harish L Metha
Secretary (Admnistration)

Shri. Jaswant Munoth
Secretary (Academic & Finance)

D.B. JAIN HIGHLIGHTS

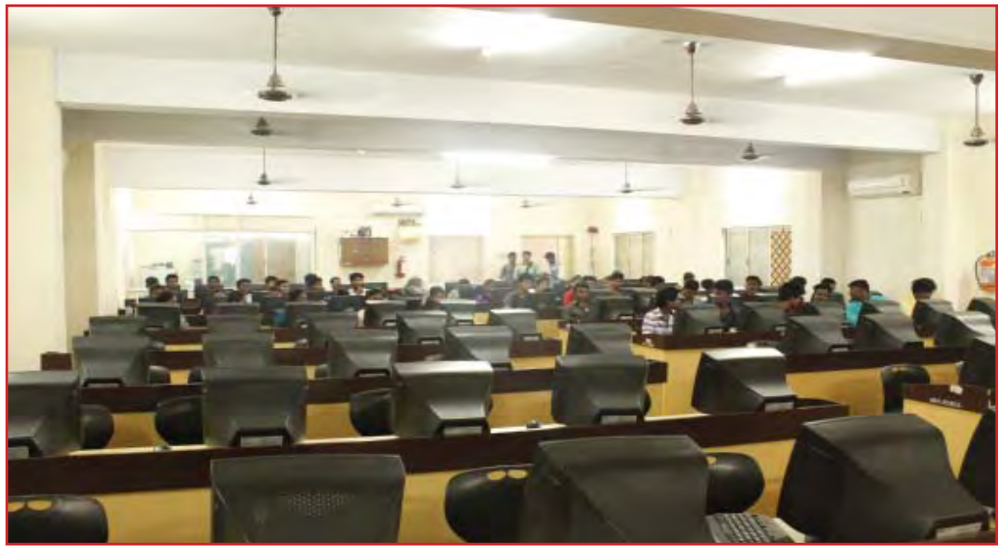
- 49 years of Excellence in Education
- Proven Leadership with Vision & Integrity
- An Autonomous Institution – Curriculum as per Industry Needs
- NAAC Accredited Institution (3 Cycles)
- 10 Acres Campus
- 12 UG Programmes and 6 PG Programmes,
- Research Programmes - M.Phil & Ph.D in Commerce, Corporate Secretaryship, Mathematics and Physical Education
- Proposed to have International Exchange Program
- Well Qualified and Experienced Faculty Team
- Lowest Fee Structure
- Library with over 50,000 Volumes of Books, 100 Journals, 50 Magazines and 14 Newspapers
- Compulsory Online Tests (NPTEL, Swayam, etc.)
- Five Computer Labs with latest licensed software
- Language Laboratory
- Fostering Entrepreneurship Cell
- Free Communication Training for interested Students
- High Employability Index
- High Speed Wi-fi (4G) Connectivity
- ICT enabled class rooms
- Spacious Air-Conditioned Auditorium
- Yoga classes
- Active NSS, NCC, Indian Red Cross (Youth Red Cross), Red Ribbon Club (RRC), and Friends of Police (FoP)
- To enhance the Leadership Skills of the Students through various Clubs viz., Value Education – LEAP Club, EDC, Women's Empowerment Cell, APJ Abdul Kalam Quiz Club, Citizen Consumer Club, Environment Club, etc.
- Exhibit of Talents by the students in various Inter-Collegiate level Events
- Cricket grounds, Indoor stadium, cricket nets, tennis courts, & gymnasium
- Sports Students representing University Teams viz., Kho-Kho, Kabbadi, Volley Ball, Cricket, Hockey, etc and won many laurels
- Hostel facilities
- 24x7 Safe Environment

OUR INFRASTRUCTURE





The Library housing 40,452 volume books and over 30 lakhs of e-books from N-list sources, 72 printed journals and more than 5000 e-journals from INFLIBNET for the benefit of students, research scholars and faculty members. Books for Civil Services Examinations, Banking Recruitment exams, TOEFL,NET, SLET, TNPSC, RRB etc., are available. Membership in British Council division, and MALIBNET. The library offers Internet access free of cost and reprographic facilities to faculty and Student's. The Book Bank facility is also available for the needy students. A mini video hall available in the library with LCD projector facility.







Well-furnished computer centre, with five laboratories and 350 computers exclusively for students; computing centre's with internet enabled computers to serve the day-to-day computing needs of students with latest software.



The Department of Visual Communication in now housed in a well-designed building ‘School of Media Studies’ with Drawing & Painting Studio, Photograph and Videograph Floors, Edit Suited and a Recording Theatre.











- The Physical Education Department maintains the ground for both indoor and outdoor games, well maintained ground for various outdoor games Kabaddi, Volley Ball, Ball Badminton, Foot Ball, Basket Ball, Kho Kho, Tennis, Cricket and indoor games like Chess, Table Tennis and Badminton.
- Coaches for various games and sports are made available for the students by the Physical Education Department. The sports students avail financial and technical support from the college sports funds to participate in the University, State and National level tournaments.
- The Physical Education Department maintains a well equipped gym for the students and staff.
- The yoga classes conducted regularly with the help of well trained outside trainers for staff and students separately.
- The sports ground of the College is also used for conducting University, State and National level tournaments both boys and girls.



Sri Champalal Savansukha Auditorium has a seating capacity of 700. It is fully Air-conditioned and its light and sound system is currently being revamped. The Auditorium hosts various academic and cultural functions of the college.



- Airy room with individual locker and mosquito net fittings for all halls.
- Rooms with bed, table, chair and wardrobe, 24 hours security
- Common Study Hall, Visitors' Lobby, Hygienic two mess halls
- 24 hours uninterrupted power supply
- Providing indoors and outdoors sports like Chess, Badminton, Shuttle Badminton, etc.
- Providing daily newspapers in Tamil, English and Malayalam depending upon the requirements of the students.



D.B. JAIN INDOOR STADIUM





D.B. JAIN CLUBS

- Entrepreneurship Development Cell -EDC
- Value Education Club L.E.A.P.
- Women's Empowerment Club
- APJ Abdul Kalam - Quiz Club
- Environment Club - ELC
- Consumer Club

- NCC
- NSS
- YRC
- RRC





TRAINING & PLACEMENT CELL

"We Care for Your Career Growth"



The Training and Placement department is organizing the on-campus and off-campus selection for the final year and passed out students. We are maintaining a very strong database of all our students from various disciplines. Many leading companies send their invitation to our College regularly to participate in their on & off campus selection.

D.B. Jain Prominent Recruiters

EVIDENCE OF ICT AT DBJC

- Teaching-learning through online for all classes provided by Tata Consultancy Services (TCS)
- Employability Skill Test conducted by TCS (Ion)
- Cognizant Technology Solutions (CTS) have provided technology-based learning to our students to enhance skill development.
- During COVID ’19 Online classes and exams are conducted for all the students.
- Department Staff Meeting conducted through ZOOM app, CISCO Webex, Skype, Google Meet, etc. during COVID ‘19
- Online Quiz programs conducted for students.
- Online Student and Faculty programme organized by our College on the topics such as Employability Talents, NAAC Accreditation process, Impact of Business and Economy on COVID ’19, Entrepreneurship and Student Leadership Talents, Importance of Research, etc. which are given by various industrialists, subject matter expert, professionals, etc.,

STUDENTS ENHANCEMENT PROGRAMME THROUGH TIE-UP WITH INDUSTRY - INTERACTION CONNECT

Our College has effective in tie-up with industries / corporate bodies / professional bodies for student enhancement and enrichment. Below are the programmes being ***proposed*** tie-up with the industries / corporate bodies / professional bodies:

SCHOOL OF ARTS (ECONOMICS & ENGLISH)

- EVA Stalin IAS Academy
- Mahindra Pride School
- RIPE Consultancy Services Pvt. Ltd.,
- Magic Bus India Foundation

School of Commerce (General, Corporate Secretaryship, Accounting & Finance, Computer Application, Cooperation,

- The Institute of Chartered Accountants of India (ICAI)
- The Institute of Corporate Secretaries of India (ICSI)
- The Institute of Cost & Management Accountants of India (CMA)
- Mutual Fund Industry
- Share Trading Agencies
- Cooperative Societies
- E-Commerce Industry

School of Sciences (Computer Science, Computer Application, Information Technology, Mathematics, Visual

- Tata Consultancy Services (TCS)
- Cognizant Technology Solutions (CTS)
- IT Industry
- Institute of Mathematical Sciences
- Research and Design Centres
- Data Science Institutes
- Media Connect
- Counsellors for Schools & Colleges
- Research and Organizational Psychologists

COURSE OF STUDY - UNDER GRADUATE

Medium of instruction: English | LANGUAGES OFFERED: TAMIL / HINDI / FRENCH

Course	Eligibility	Scope For Higher Studies	Competitive Examinations & Job Prospects
B.Com. General	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	Post-Graduate Programmes: M.Com., M.B.A., M.C.A., in Universities and IIMS Professional Courses: CA, CS, CMA	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS & IPS Top class jobs in Banking, Insurance, IT and ITES sectors, Stock Exchanges, and Government Services and other service Tally Organizations Accountant.
B.Com. Accounting and Finance	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	Post-Graduate Programmes: M.Com., M.B.A. (Finance) Professional Courses: CA, CS, CMA MBA, MCA in Universities and IIMS	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS & IPS Top class jobs in Banking, Insurance, IT and ITES sectors, Stock Exchanges, and Government Services. This programme is the perfect springboard for a successful career within the Finance/Accounting field Tally Accountant and Cloud Accountant.
B.Com.Corporate Secretaryship	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	Post-Graduate Programmes: M.Com., M.Com. Corporate Secreatryship, MBA, MCA in Universities and IIMS Professional Courses: CA, CS, CMA	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS and IPS Top class jobs in Banking, Insurance, IT and ITES sectors, Stock Exchanges, and Government Services. Successful students are likely to be placed as executives in the secretarial departments of Corporate houses Tally Accountant and Other Service Organization.
B.Com.Computer Applications	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	Post-Graduate Programmes: M.Com., M.B.A. MCA, M.Com-CS Professional Courses: CA, CS, CMA	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS and IPS Top class jobs in Banking Insurance, IT and ITES Sectors Stock Exchanges, and Government Services and Service Organization cloud Accountant.
B.Com. Information Systems Management	Higher Secondary Exam of Tamil Nadu Government or its equivalent; preference will be given to students with a background of Commerce / Mathematics	Post-Graduate Programmes: M.Com., M.B.A. MCA, M.Com-CS Professional Courses: CA, CS, CMA	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS and IPS Top class jobs in Banking Insurance, IT and ITES Sectors Stock Exchanges, and Government Services and Service Organizations Cloud Accountant.

COURSE OF STUDY - UNDER GRADUATE

Medium of instruction: English | LANGUAGES OFFERED: TAMIL / HINDI / FRENCH

Course	Eligibility	Scope For Higher Studies	Competitive Examinations & Job Prospects
BBA	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	**Post-Graduate Programmes:** M.A.HRM, M.B.A. in Universities and IIMS M.Com., M.A. Economics **Professional Courses:** CA, CS, CMA	UPSC, SSC, TNPSC, IBPS, RRB, NDA, IAS & IPS Top class jobs in Banking Insurance, IT and ITES Sectors, Stock Exchanges, and Government Services and service organization.
B.Sc.Computer Science	Higher Secondary Exam of Tamil Nadu Government or its equivalent preferably with Mathematics as one of the subjects	**Post-Graduate Programmes:** M.Sc. Computer Science, MCA, M.Sc. Information Technology, M.B.A., M.Com.	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs such as System Analysts, System Designer and Programmers, System Testing in any field related to IT, Data Analytics, Artificial Intelligence, and Cloud Computing.
B.C.A	Higher Secondary Exam of Tamil Nadu Government or its equivalent preferably with Mathematics as one of the subjects	**Post-Graduate Programmes:** M.Sc. Computer Science, MCA, M.Sc. Information Technology, M.B.A., M.Com.	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs such as System Analysts, System Designer and Programmers, System Testing in any field related to IT, Data Analytics, Artificial Intelligence, and Cloud Computing.
B.Sc.Visual Communication	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	**Post-Graduate Programmes:** M.Sc. Visual Communication, M.A. Communication, M.Sc. Electronic Media **Specialized Courses:** Animation, Graphic Designing, Audio Engineering	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs in small screen television channels, big screen industry, advertising agencies, animation and graphics industry, and press, Media, Newspaper and Periodicals.
***B.Sc. Psychology**	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	**Post-Graduate Programmes:** M.Sc. Psychology	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs in Counseling Industrial Relations and Human Resources Management.
***B.A. English**	Higher Secondary Exam of Tamil Nadu Government or its equivalent group.	**Post-Graduate Programmes:** M.A. English	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs in Communication and Report Writing, Public Relations, News Reader, News Reporter, Media Reporter and Corporate Trainer.

*Subject to approval of University of Madras

COURSE OF STUDY - POST GRADUATE

Medium of instruction: English

Course	Eligibility	Scope For Higher Studies	Competitive Examinations & Job Prospects
M.Com. Corporate Secretaryship	Graduates of B.Com, B.Com. Corporate, B.Com ISM, B.Com Accounting & Finance, B.Com Computer Application, BBA, B.Com Bank Management	**Research Programmes:** M.Phil in Commerce & Corporate Secretaryship PhD in Commerce & Corporate Secretaryship	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs such as System Analysts, System Designer and Programmers, System Testing in any field related to IT and Teaching and Software development, Data Analytics, Artificial Intelligence and Cloud Computing.
M.Sc. Computer Science	Graduates of B.Sc. Computer Science, BCA, B.Sc. Software Applications, B.Sc. IT	**Research Programmes:** M.Phil. (Computer Science), Ph.D. (Computer Science)	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs such as System Analysts, System Designer and Programmers, System Testing in any field related to IT and Teaching and Software development, Data Analytics, Artificial Intelligence and Cloud Computing.
M.Sc Information Technology	Graduates of B.Sc. Computer Science, BCA, B.Sc. Software Applications, B.Sc. IT	**Research Programmes:** M.Phil. (Computer Science), Ph.D. (Computer Science)	UPSC, SSC, TNPSC, IBPS, RRB, NDA Top class jobs such as System Analysts, System Designer and Programmers, System Testing in any field related to IT and Teaching and Software development, Data Analytics, Artificial Intelligence and Cloud Computing.

ADMISSION PROCEDURE

How to obtain Application Form

- **IN PERSON:**

  Application can be obtained from College Office in the Second week of April every year between 10:00 a.m. and 5:00 p.m. on all working days on payment of Rs.250 for a UG Course and Rs. 300 for a PG Course. Candidates should use separate application form for the different branches/courses they seek admission.

- **BY POST:**

  Sending a Demand Draft with a requisition letter addressed to Principal, D.B.Jain College, Thoraipakkam , Chennai – 600097, along with a self-addressed envelope (23 x 13 cm) affixed with Rs.60 postal stamp.

- **ONLINE:**

Application forms also can be downloaded from college website www.dbjaincollege.org

How to Submit Application Form

- Filled-in application form for all UG Courses with a latest color (with white background) passport-size photograph affixed in the box provided should be submitted to College Office within TEN DAYS from the date of publication of TamilNadu Higher Secondary Examination results. At the time of registration, the candidate must have completed 16 years 6 months on 1st July of the year of Admission.

- Filled-in application form for all PG Courses with a latest color (with white background) passport-size photograph affixed in the box provided should be submitted to Shift – II College Office within TEN DAYS from the date of publication of University Under-Graduate Examination results.

- Acknowledgement Card should be collected at the time of registration of the application form in person.

- Attested PHOTOCOPIES of the following documents (with the application number written on each document) should be appended to the duly filled-in application form:

  1. Plus- Two Marks Statement issued by the appropriate authority
  2. Transfer Certificate / Conduct Certificate
  3. Community Certificate (BC/MBC/DNC/SC/ST)
  4. Certificate of Proof in the case of Differently-able candidates/ Candidates with Sports/NCC credentials/Wards of Ex-Servicemen.
  5. X Standard Marks Statement for SC/ST students for applying for Government Scholarship.
  6. Eligibility Certificate from the University of Madras in case candidates belong to Boards other than Tamil Nadu State Board.
  7. Marks Statement along with Provisional/Degree Certificate issued by the University in case of candidates applying for Postgraduate Courses.

NO DONATION **NO CAPITATION FEE**

8. Recognition Certificate obtained from the University of Madras in case candidates have graduated from Universities other than the University of Madras.
9. Aadhar Card photocopy.
10. Blood Group Report.

- Duly filled-in application form can also be sent by post to Principal, D.B.Jain College, Thoraipakkam, and Chennai – 600097. A self-addresses envelope affixed with Rs.6.00 postal stamp should be appended to the application form to enable the College Office to send the acknowledgement card. Please note that the College Office will not be responsible for any postal delay.
- Incomplete application forms will not be taken into consideration.
- In all communications related to admission, the application number must be quoted.
- In case application form is downloaded, the cost of application form should be remitted at the time of registration.

Provisional Selection and Intimation

- After scrutiny of the application forms, provisionally selected candidates will be sent Interview Cards to the address furnished on the Card.
- Requests for extension of date and time of Interview will not be entertained. The provisional selection will automatically stand cancelled in case the candidate fails to appear for interview on the date and time mentioned on the Interview Card.
- For admission to Post-graduate courses, an entrance test followed by a personal interview will be conducted. Based on the performance, candidates will be intimated of their provisional selection.

Interview and Admission

- The provisionally selected candidates will have to present themselves along with their parent / guardian for an interview with the Principal on the date and time mentioned on the Interview Card.
- Provisionally selected candidates shall bring all ORIGINAL certificates and documents at the time of interview for verification.2 sets of photocopies of these certificates and documents shall also be handed over to the college office. In addition, 3 latest color (with white background) passport-size photographs, 1 passport-size photograph of the candidate's father, mother, guardian (for Mentoring Records) shall also be provided.
- The Transfer Certificate has to be submitted in original only. No other original certificates needs to be submitted to the college.
- Candidates attending the Interview should be prepared to remit the Semester Course Fees immediately on the intimation of their selection. The amount of Semester Course Fees will be indicated on the Interview Card.

Mode of Payment of Fees

- College Course Fees shall be remitted by the candidates through**Easy Pay in Axis Bank.**
- Non-payment of Semester Course Fees on the day of admission will automatically lead to cancellation of admission and the seat will be allotted to the next eligible candidate.

FEES ONCE PAID WILL NOT BE REFUNDED

Withdrawal from Course

- A student once enrolled for a course is expected to complete the same.
- The student shall not withdraw from the course without informing Principal in writing.
- In case the student withdraws from the course without completing the same, he/she is liable to pay the fees for the period his /her name remains on the College rolls.
- **COURSE FEES ONCE PAID WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES**

General Instructions to Candidates & Parents

- Students are expected to be regular to their classes. They should conform to the rules of campus discipline. A minimum of 75% attendance is required for a student to write the University external examinations.
- All first year students have to enroll in National Service Scheme / Sports & Games / Consumer Club /Rotaract Club / Youth Red Cross/ Red Ribbon Club/ or any other service associations/Clubs in the College and have to put in a compulsory minimum attendance of 40 hours which shall be duly certified by the Principal before 31stMarch of the year. Active membership in any one or more of the associations/Clubs is part of the extension service activities, of which literacy and adult education and field work shall be compulsory components.
- Use of cellular phones inside the class is strictly forbidden. Action will be taken against violators.
- Use of tobacco, alcohol and drugs inside the campus and hostels is strictly prohibited. Severe action will be initiated against violators.
- The Principle of Ahimsa, which is one of the fundamental tenets of Jainism, prohibits the consumption of non-vegetarian food. Consumption of non-vegetarian food (including egg) in any form is strictly banned.
- Ragging in any form is a serious offence and those found indulging in it will be summarily dismissed from the College. Do not rag and get ragged. All instances of ragging inside and outside the campus and hostels must be brought to the notice of the Principal and Deputy Warden immediately.
- It is the established policy of the College NOT TO ACCEPT DONATIONS / CAPITATION FEES FOR ADMISSIONS.

  Beware of any person who promises to get an admission on payment of a donation. All instances of demand for donations must be immediately reported either in person or over telephone to Principal for necessary action.

Students Free Education Programme: This scheme has been instituted by University of Madras. The Higher Secondary students who will be selected under this scheme, are eligible for award of free admission in the affiliated Aided/Self-financing colleges for Under-Graduate Courses.. They will be exempted from tuition fees and Hostel fees. For application form and further details, please contact the Public Information Officer, University of Madras, Centenary Building, Chepauk, Chennai - 600 005.

Non-Vegetarian Food (Including Egg) in any form inside the Campus is Strictly Prohibited

Initiator & Donor



Late Sri. Ratanchand Savansukha
Founder Trustee, TEAM Trust

Idea & Inspiration



Late. Dr. C.L. Metha
Secretary of Dhanraj Baid Jain College since inception

PROGRAMMES OFFERED

Under Graduate Programmes

B.Sc	Computer Science
B.Sc	Visual Communication
B.Com	Commerce
B.Com	Corporate Secretaryship
B.Com	Information System Management
B.Com	Computer Applications
B.Com	Accounting Finance
BCA	Computer Applications
B.B.A	Business Administration
*B.A	English
*B.Sc	Psychology

(*Subject to approval by University of Madras)

Post Graduate Programmes

M.Sc	Information Technology
M.Com	Corporate Secretaryship
M.Com	Computer Science

Research Programmes

M.Phil.	Commerce (Full Time)
M.Phil.	Computer Science (Full Time)
Ph.D	Commerce (Full Time & Part Time)
Ph.D	Corporate Secretaryship (Full Time & Part Time)
Ph.D	Physical Education (Part Time)

D.B. JAIN INSTITUTE OF MANAGEMENT

1. Certificate Course in Stock Market
2. Certificate Course in CRM
3. Certificate Course in Communication & Public Speaking
4. Certificate Course in Tally ERP
5. Certificate Course in GST
6. Certificate Course in Cyber Law

DHANRAJ BAID JAIN COLLEGE
(AUTONOMOUS)
A Jain Minority Institution, Co-Education
Owned & Managed by Tamil Nadu Educational and Medical Trust
Approved by Government of Tamilnadu and Affiliated to the University of Madras
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