Calendar 2017 - 2018

JUNE

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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JULY

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AUGUST

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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31						

JANUARY

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FEBRUARY

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MARCH

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APRIL

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MAY

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27	28	29	30			



Darkness to light

DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

[Owned & Managed by Tamil Nadu Educational and Medical Trust]

A RELIGIOUS MINORITY INSTITUTION

Thoraipakkam, Chennai - 600 097.



Shift II

CALENDAR 2017 - 2018



SETH SRI. DHANRAJ BAID

Sri. Dhanraj Baid hailed from Lakshkar (Gwalior) in M.P. He came to Chennai in the year 1903 and started his business career. During the early 1930's and 1940's he became a leading member of the Jain community and contributed his wealth for the growth and welfare of the activities of Jains in particular and the society in general. He executed a will earmarking all his properties for the pursuit of higher education which culminated in the establishment of the Dhanraj Baid Jain College in the year 1972.

Initiator & Donor



Late. Sri. Ratanchand Savansukha
Founder Trustee, TEAM Trust

Idea & Inspiration



Late. Dr. C.L. Metha
Secretary of Dhanraj Baid Jain College since inception

DHANRAJ BAID JAIN COLLEGE

(AUTONOMOUS)

Co-educational Minority Institution

(Owned & Managed by Tamilnadu Educational & Medical Trust)

Approved by Government of Tamilnadu

Affiliated to University of Madras

RE-ACCREDITED WITH "A" GRADE BY NAAC

Jyothinagar, Okkiyam Thorapakkam, Chennai - 600 097.

Phone : 24960889, Fax : 24963435

CALENDAR 2017 - 2018

SHIFT - I

Darkness to Light

D.B. Jain College

STUDENT'S PERSONAL PROFILE

Stamp Size Photo

Name .....

Class ..... Roll No. .....

Examination Register No. .....

Address .....

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Telephone No. ..... Mobile No. .....

Date of Birth .....Blood Group.....

Parent's / Guardian's Name .....

& Address .....

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Occupation.....

Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency .....

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STUDENT'S PERSONAL PROFILE

Stamp Size Photo

Name .....

Class ..... Roll No. .....

Examination Register No. .....

Address .....

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Telephone No. ..... Mobile No. .....

Date of Birth .....Blood Group.....

Parent's / Guardian's Name .....

& Address .....

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Occupation.....

Height..... Weight.....

Blood Group.....

Contact Person / Phone In case of Emergency .....

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College Prayer

Jain Mahamantra	தமிழாக்கம்
NAMO Arihantanam	*நமக்குள்ளிருக்கும் பற்று, வெறுப்பு ஆகிய எதிரிகளை அழித்து ஜீவன் முக்தர்களாக விளங்குபவர்களை வணங்குகிறேன்.*
NAMO Siddhanam	*கர்ம வினைகளை ஒழித்து அமரர்களாகி விட்ட சித்தர்களை வணங்குகிறேன்.*
NAMO Aayariayanam	*ஜைன சமயத்தின் தலைசிறந்த சாதுக்காளாகிய ஆசிரியர்களை வணங்குகிறேன்.*
NAMO Vuvajzhayanam	*நமக்கு நல்வழிகாட்டும் கல்வியிற்சிறந்த குருமார்களை (உபாத்யாயர்களை) வணங்குகிறேன்.*
NAMO Loye Savve Sahunam	*இவ்வுலக பந்தங்களினின்று விடுபட்டு, பேரின்பமாகிய வீடு பேற்றை (மோட்சத்தை) நாடும் எல்லா சாதுக்களையும் வணங்குகிறேன்.*
Ayso Pancha Namo Karo	*இந்த ஐந்து வித நமஸ்காரங்களும்*
Savva Paava Pano Sano	*எல்லா வித பாவங்களையும் அழிக்கும்*
Mangala Nancha Savvesim	*எல்லா வித மங்களங்களையும் விட*
Padhamam Havai Mangalam	*இது மிக உன்னதமான மங்களமாகும்*

English Translation:

To Arhants the perfect souls embodied
Possessed of infinite cognition Knowledge, happiness and power

To Siddhas, the perfect souls in nirvana
Formless and bodiless, free from all karmic attachments

To Acharyas, the masters adept in spirituality

To Upadhayayas, the adepts, guiding the scholar - ascetics

To All the sadhus, the ascetics devoted to the contemplation of self I make obeisance humble.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்

சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்,

தெக்கணமும் அதிற் சிறந்த திராவிடநல் திருநாடும்

தக்கசிறு பிறைநுதலும் தரித்தநுறுந் திலகமுமே

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே!

– தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து

வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

– மனோன்மணீயம் சுந்தரனார்

National Anthem

Jana gana mana adhinayaka jayahe

Bharatha Bhagya Vidhata

Punjaba Sindu Gujaratha Maratha

Dravida Utkala Vanga

Vindhya Himachala Yamuna Ganga

Ucchhala Jaladhi Taranga

Tava Shuba name jage

Tava Shuba asisa mage

Gahe tavajaya gatha

Jana ganamangala dayaka jayahe

Bharatha Bhagya Vidhata

Jaya he, Jaya he, Jaya jaya jaya jaya he

Short Version

Jana gana mana adhinayaka Jaya he Bharata bhagya vidhata

Jaya he, Jaya he, jaya jaya jaya jaya he

Translation

Thou art the ruler of the minds of all people,

Thou dispenser of India's destiny

Thy name rouses the hearts of Punjab, Sindhu Gujarat

and Maratha of Dravid, Orissa and Bengal.

It echoes in the hills of the Vindhyas and Himalayas, mingles in the music of theJumuna and Ganges and is chanted by waves of the Indian Ocean.

They pray for Thy blessings and sins Thy praise.

Thou Dispenser of India's destiny.

Victory Victory Victory, to thee.

The Pledge

India is my country

All Indians are my brothers and sisters

I love my country,

and I am proud of its rich and varied heritage

I shall always strive to be worthy of it.

I shall give my parents, teachers and

all elders respect

And treat everyone with courtesy

To my country and my people

I pledge, my devotion

In their well-being and prosperity

alone, lies my happiness

தீண்டாமைப் பழக்கத்தைக் கைவிட மேற்கொள்ளும் உறுதிமொழி

இந்திய அரசியலமைப்பால், இடைவிடாத, உளமார்ந்த பற்றுள்ள இந்தியக் குடிமகனாகிய நான் நமது அரசியலமைப்பின்படி தீண்டாமை ஒழிக்கப்பட்டுவிட்டது, என்பதை அறிவேன். தீண்டாமையை அடிப்படையாகக் கொண்டு, எவர்மீதும் சமூக வேற்றுமையை மனம், வாக்கு, செயல் என்ற எந்த வகையிம் கடைபிடிக்கமாட்டேன் என்று இதனால் உளமார உறுதியளிக்கிறேன். அரசியலமைப்பின் அடிப்படைக் கருத்திற்கிணங்க சாதி, சமய வேறுபாடற்ற சமத்துவ சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும் உண்மைடனும் பணியாற்றுவது எனது கடமையாகும், மேலும் தீண்டத்தகாதவர்கள் என்ற கொடுமைக்கு ஆளாகியுள்ள மக்களிடையே காணப்படும் தீண்டாமை உணர்வையும் போக்குவது நமது சமூகக் கடமை என்பதையும் உணர்ந்து செயல்படுவேன், இந்திய அரசியமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக்காட்டாக விளங்குமென்றும் இதனால் உளமார உறுதியளிக்கிறேன்.

Our Mission

To instill an everlasting urge in the students to learn and think clearly and objectively; in addition to develop energy and vitality to them and enable them to perform effectively to bring peace and prosperity in the society.

Our Vision

Transformation of Human mind and creation of a new culture that has a patience for rules, laws, code of conduct, moral values, natural courtesies and human dignity.

Our Goals

Life is a constant process of teaching and learning. So, much emphasis is laid on the quality of education being imparted. The quality that shapes, persuades and patterns a person - into a total human being vibrant with honesty, sincerity and truthfulness and is thus established in goodness both outwardly and inwardly.

Our Quality Policy

To create a powerful army of youth, knowledgeable, sensitive to nature, proactive with a spirit of adventure, scientific temper and a deep inner craving for structuring a Globe of concord and harmony.

HISTORY OF TEAM TRUST

The Tamilnadu Educational & Medical Trust was founded in 1972 as a public Charitable Trust with a view to provide high quality technical & medical education in Tamilnadu. Late Sri.Ratanchand Savansukha, the Founder Trustee and Late Sri.Sundarlal Nahata, Late Sri.S.Suganmal Srisrimal, Late Sri.Dr.C.L.Metha and Sri.Dayachand Savansukha, all promoter Trustees contributed Rs.101/- each towards and for the purpose of founding and maintaining educational Institutions and medical and health centre in the city of Madras and elsewhere together with donations, contributions and collection to be secured and collected and realized by them.

The Broad base of Trust

Subsequently in 1974, Sri.Pukhraj Jain, Sri.Lalchand Munoth, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty, Sri.Kushalchand Galada & Sri.S.M.Vasraj Jain were inducted as Life Trustees. To comply with the requirement of Jain minority institution Sri.Nalli Kuppusamy Chetty & Sri.P.G.Chengalvaraya Chetty resigned. Sri.Sundarlal Nahata & Sri.S.M.Vasraj Jain also ceased to be Trustee on their demise. In 1981 Sri.Vinaychand Galada was inducted as Life Trustee. In 1983 Sri.Mahaveerchand Srisrimal was inducted as Life Trustee on the demise of his father Sri.Suganmal Srisrimal. In 1984 Sri.Shantilal Munoth, brother of Chairman Sri.Lalchand Munoth, was inducted as Life Trustee following the establishment of Misrimal Navajee Munoth Jain Polytechnic. In 1994 Sri.Jaswant Munoth, son of Chairman Sri.Lalchand Munoth, was inducted as Life Trustee following the establishment of Engineering College. In 1995 Sri.Harish L Metha was inducted as Life Trustee on the demise of Sri.Dr.C.L.Metha. In February 2015 Sri.Dharmendra Savansukha was inducted as Life Trustee on the demise of Sri.C.Ratanchand Savansukha.

Properties

The Dhanraj Baid Charities gifted to the trust property & land measuring 12.5 grounds in Mahalingapuram valued at Rs.2.59 lakhs (TEAM Trust paid Rs.75,000/- for the property as that sum was unpaid by Dhanraj Baid Charities) in 1972 as part of their Rs.7 lakhs donation. The trust acquired 25.33 acres of land for Rs.2.5 lakhs in the period 1975 to 1978 and 6.08 acres for Rs.3.60 lakhs in 1981 in Thoraipakkam.

The Misrimal Navajee Munoth Jain Engineering College acquired 5 acres of land for Rs.33.25 lakhs in the year 2001.

All the institutions belonging to the trust are located in these lands.

The institutions

The Trust established Dhanraj Baid Jain College in 1972. Dhanraj Baid Charities represented by its trustee Sri.Ratanchand Savansukha came forward with a donation of Rs.7 lakhs partly in the form of property & partly as cash (paid in installments between 1972 and 1988) and made it possible to establish the Arts & Science College in Chennai. The college was named after Sri.Dhanraj Baid. The Trust established Dhanraj Baid Jain Institute of Management in 1976. Both these institutions are located on a land measuring 17.05 acres with a built up area of over 1,80,000sq.ft.

The Trust established Misrimal Navajee Munoth Jain Polytechnic in the year 1984. Sri.Lalchand Munoth, Chairman of the Trust, and Sri.Shantilal Munoth came forward with a donation of Rs.10 lakhs in 1984. The Polytechnic was named after the Chairman's father Late Sri.Misrimal Navajee. The said Polytechnic was closed in April 1996 as per AICTE directions.

The Trust established Misrimal Navajee Munoth Jain Engineering College in 1994. Sri. Lalchand Munoth, Chairman of the Trust came

forward with a donation of Rs.25 lakhs in 1994 and made it possible to realize the dream of Late Dr.C.L.Metha, Secretary of the Trust and himself to establish a technical College in Chennai. The college was named after the Chairman's father Late Sri.Misrimal Navajee. This college is located in an extent of land measuring 16.86 acres with a built up area of over 3,49,000sq.ft.

The trust established Misrimal Navajee Munoth Jain School of Architecture in the year 2012. This college is located in an extent of land measuring 2 acres with a built-up area of over 50,000 sq.ft.

The trust established Lalchand Leeladevi Munoth Jain Medical Care at Mahalingapuram in the year 2016. Sri.Lalchand Munoth, Chairman of the trust since 1983 came forward with a donation of Rs.51 lakhs to establish a State of Art Medical Care. The Medical Care is named after the Chairman and his wife – Lalchand Leeladevi Munoth.

With the background of educational & medical service of which TEAM Trust can well be proud of and with the enthusiasm, cooperation of several donors and well-wishers the institutions have made all round progress.

Donors

Apart from the main donors after whom the institutions are named a large number of philanthropists contributed handsomely. In the initial days (1972-1975) of the establishment of the Trust, a group of 82 people donated Rs.8,33,186/- (including donations from Sri.Champalal Savansukha family trust Rs.2,50,000/- Sri.Kushalchand Galada Rs.51,000/-, Sri.Suganmal Srisrimal, Dr.C.L.Metha, Sri.Lalchand Munoth, Sri.S.M.Vasraj Jain, Sri.Pukhraj Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.10,000/- each and Sri.Sundarlal

Nahata Rs.5,000/-) for establishment of the Dhanraj Baid Jain College.

In 1984 a group of 7 people donated Rs.6,00,000/- (M/s. Kumbhat & Co., M/s.S.Devraj & Sons, Sri.Sugalchand Jain, Sri.Nalli Kuppusamy Chetty, Sri.P.G.Chengalvaraya Chetty Rs.1 Lakh each and Sri.Subhashchand Ranka, Sri.Mohanlal Chordia Rs.50,000/- each) as building fund for the Misrimal Navajee Munoth Jain Polytechnic.

In 1997 a group of 11 people donated Rs.43,00,000/- (M/s.Bhawarlal Bafna & sons Rs.15 Lakhs, Munoth Communication Ltd, Sri.Harish Uday Metha, M/s.Meghraj Sakaria & sons, Sri.Ravikant Choudhry, M/s.J.G.Group, Sri.S.Shantilal Jain, Sri.K.Shantilal Jain, Sri.Bherulal R.Jain and Sri.Subhashchand Ranka, (Rs.3 Lakhs each), Sri.Prithviraj Kawad (Rs.1 Lakh) as building fund for the Misrimal Navajee Munoth Jain Engineering College. The Trust has also received donations from others over a period of time including Rs.1 Lakh from Sri.Manakchand Gouthamchand Bethala.

TRUSTEES OF TEAM TRUST

Thiru. M. Lalchand Munoth	Chairman
Dr. Harish L Metha	Secretary (Administration)
Thiru. Jaswant Munoth	Secretary (Finance & Secretarial)
Thiru. R. Dayachand Savansukha	Trustee
Thiru. R. Dharmendra Savansukha	Trustee
Thiru. S. Mahaveerchand Jain	Trustee
Thiru. J. Pukhraj jain	Trustee
Thiru. M. Shantilal Munoth	Trustee
Thiru. K. Vinaychand Galada	Trustee

OFFICE BEARERS

Sri.R.Dayachand Savansukha
President

Dr.Harish L Metha
Secretary (Administration)

Sri. Jaswant Munoth
Secretary (Academic & Finance)

GOVERNING BODY MEMBERS

Dr. Harish L Metha	- Chairman, Governing Body
Prof.K.K. Vashishtha	- UGC – Nominee
Shri. Lalchand Munoth	- Member
Shri. Jaswant Munoth	- Member
Shri. R.Dayachand Savansukha	- Member
Shri. R.Dharmendra Savansukha	- Member
Shri. S.Mahaveerchand Jain	- Member
Shri. J.Pukhraj Jain	- Member
Shri. K.Vinaychand Galada	- Member
Shri. L.Uday Metha	- Member
Shri. K.Subashchand Ranka	- Member
Joint Director of Collegiate Education, Chennai Region	- GOVERNMENT NOMINEE
Dr. R.Subbulakshmi	- University Representative
Dr. M.Sakthivel Murugan	- Member
Dr. Pankaja R.P	- Principal, Member Secretary

COLLEGE ACADEMIC ADMINISTRATORS

Dr. Pankaja R.P.	Principal
Dr. M. Sakthivel Murugan	Professor-In-Charge
Thiru. T. Murugan	Controller of Examinations
Dr. S. Balaji	Additional Controller of Examinations
Dr. M. Rajesh	Co-ordinator
Thiru. V. Karunakaran	Asst. Co-ordinator
Thiru. G. Vinayagamurthy	Asst. Co-ordinator

ACADEMIC COUNCIL MEMBERS

Dr. Harish L Metha	Secretary (Admin)
Thiru. Jaswant Munoth	Secretary (Academic & Finance)
Dr. Pankaja R.P.	Principal – Chairman
Dr. M. Sakthivel Murugan	Professor-In-Charge
Dr. U. Thirunavukkarasu	HOD of Economics
Dr. Roushinee Leely Pushpam	HOD of Mathematics
Dr. K. Minraj	HOD of Co-operation
Dr. R. Desingurajan	HOD of Physical Education
Dr. M. Rajesh	Department of Corporate Secretaryship
Dr. S. Balaji	HOD of Computer Science
Thiru. Monisha Titus	HOD of English
Thiru. A. Vijayalakshmi	HOD of Tamil
Dr. B. Jagadhesan	Department of Computer Science
Thiru. V. Karunakaran	Asst. Coordinator (Shift II)
Thiru. G. Vinayagamurthy	Asst. Coordinator (Shift II)
Dr. E. Viswanathan	NCC Officer
Thiru. D.S. Luther	Educationist
Thiru. C.A.V. Murali	Chartered Accountant
Dr. Grace Rathnam	Principal, C.L. Metha College of Pharmacy, Chennai – 600 097.
Dr. V.D. Swaminathan	University Nominee
Dr. V. Madha Suresh	University Nominee
Dr. Padmaja	University Nominee
Thiru. G.K. Ashok	Librarian
Thiru. S. Ganapathy	Asst. Academic Co-ordinator

FACULTY

List of Day College Staff

(AIDED STAFF)

Mathematics

Dr. P. Roushini Leely Pushpam, M.Sc., B.Ed., M.Phil Ph.D., — Associate Professor & Head

Economics

Dr. U. Thirunavukkarasu, M.A., M.Phil., B.Ed., B.B.M., MBA., Ph.D., — Associate Professor & Head

Co-operation

Dr. K. Minraj, M.A., M.Phil., Ph.D.,	Associate Professor & Head
Dr. C. Nagarajan, M.A., M.Phil., Ph.D.	Associate Professor

Physical Education

Dr. R. Desingu Rajan, M.A., M.P.E.S., M.Phil., Ph.D., N.I.S., — Director of Physical Education

Administrative Staff (Aided Staff)

Thiru. D. Srinivasan	Assistant
Thiru. J. Ghousemohideen	Office Assitant (Spl. Grade)
Thiru. S. Sambandam	Sweeper (Spl. Grade)
Thiru. C. Mani	Waterman (Spl. Grade)
Thiru. T. Devendran	Marker

Management Faculty

Tamil

Tmt. A. Vijayalakshmi, M.A., M.Phil,	HOD
Tmt. R. Ranitha, M.A., M.Phil,	Lecturer
Tmt. G. Sathya, M.A., D.T.Ed.,	Lecturer

English

Tmt. Monisha Titus, M.A., B.Ed.,	Lecturer
Tmt. J. Benita Selvakumari, M.A., M.Phil.,	Lecturer
Tmt. K. Shoba, M.A., B.Ed., M.Phil.,	Lecturer
Tmt. K. Vidhya, M.A., D.T.Ed., M.A.,(Linguistics)	Lecturer

Mathematics

Thiru. V. Karunakaran, M.Sc., M.Phil., MLIS,	HOD (UG)
Tmt. M. Puruchothama Nayaki, M.Sc., M.Phil.,	Lecturer
Tmt. N. Vanitha Jothy, M.Sc., M.Phil.,	Lecturer
Tmt. N. Srilakshmi, M.Sc., M.Phil.,	Lecturer
Tmt. A. Asha Rani, M.Sc., M.Phil.,	Lecturer

Economics

Selvi M. Manjula Devi, M.A., M.Phil.,	HOD (UG)
Thiru. P. Mohan, M.A., M.Phil.,	Lecturer
Tmt. R.L. Poonguzhali, M.A., M.Phil.,	Lecturer
Thiru. K. Gubendiran, M.A., M.Phil., DNCC	Lecturer

Commerce

Dr. E. Viswanathan, M.Com., M.Ed., M.Phil., MBA., Ph.D.,	HOD (UG)
Dr. C. Mekkal Roy, M.Com., M.Phil., B.Ed.,	Lecturer
Thiru. M.D. Palanivel M.Com., MBA., B.L.I.S., M.Phil.,	Lecturer
Tmt. E. Indra Gandhi M.Com., M.Phil., MBA.,	Lecturer
Thiru. E. Paranthaman M.Com., M.Phil., B.Ed.,	Lecturer
Dr. M. Megala M.Com., M.Phil., Ph.D	Lecturer
Thiru. A.S. Motilal Babu M.Com., M.Phil., B.L.,	Lecturer
Dr. S. Kamaraj M.Com., MBA(UK)., M.Phil., Ph.D.,	Lecturer

Corporate Secretaryship

Dr. M. Rajesh, M.Com., M.Phil., Ph.D.,	HOD
Thiru. G. Vinayagamurthy, M.Com., M.Phil., MBA., PGDCA	Lecturer
Tmt. R. Lavanya M.Com., M.Phil., MBA	Lecturer

Co-operation

Thiru. S. Mahesh Kannan, M.Com., MBA., M.Phil.,	Lecturer
Dr. K. Iyyappan, M.A., MBA., M.Phil.,Ph.D.,	Lecturer

Computer Science

Dr. S. Balaji, M.C.A., M.B.A., M.Phil., Ph.D.,	HOD (PG)
Dr. B. Jagadhesan, M.C.A., M.B.A., M.Phil., Ph.D.,	HOD (UG)
Thiru. K. Rajasekaran, M.C.A., M.Phil.,	Lecturer
Thiru. M. Karthik, M.C.A., M.Phil.,	Lecturer
Thiru. P. Saravanan M.Sc., M.Phil.,	Lecturer
Tmt. S. Bhuvaneswari, M.Sc., M.Phil.,	Lecturer
Tmt. Durga Siddarth M.C.A., M.Phil.,	Lecturer
Tmt. S. Vijaya Bharathi, M.C.A., M.Phil.,	Lecturer

Library

Thiru. G.K. Ashok, M.A., M.L.I.S., M.Phil.,	Librarian
Thiru. P. Vijayabaskar, B.Sc., M.L.I.S., M.Phil.,	Assistant Librarian
Selvi. K.S. Girija, M.L.I.S., M.Phil.,	Assistant Librarian
Tmt. R. Thenmozhi, B.A., B.L.I.S	Assistant

Training & Placement

Tmt. P. Chandrakala	Placement Officer
Thiru. K. Rajasekaran	ICTACT Coordinator

N.C.C. OFFICER

Capt. Dr.E. Viswanathan, M.Com., M.Ed., M.Phil., Ph.D.,

N.S.S. PROGRAMME OFFICERS

Dr. S. Gothandaraman, M.Com., M.Phil., Ph.D.,
Thiru. M.D. Palanivel, M.Com., M.Phil., MBA., B.L.I.S
Thiru. E. Paranthaman, M.Com., M.Phil., B.Ed.,
Thiru. K. Gubendhiran, M.A., M.Phil., DNCC.,
Thiru. G. Vinayagamurthy, M.Com., M.Phil., MBA., PGDCA.,

OFFICE ADMINISTRATION

Thiru. K.R. Rajesh, M.Com., M.Phil., ACA	Manager (Finance & Admin)
Thiru. P.J. Velayutham, B.A.,	Administrative Officer
Tmt. K. Sita, M.A.,	Administrative Co-ordinator
Tmt. K. Latha, B.A.,	Senior Assistant
Selvi. C. Helen Glady, B.A.,	Senior Assistant
Thiru. S. Karthik Narayanan, M.C.A., M.Phil.,	Programmer (Exam. Dept.)
Thiru. M. Suresh Kumar, B.Com.,	Assistant
Thiru. M. Siva Kumar, M.Com., MBA., M.Phil.,	PA to Principal
Tmt. A. Ashwini, B.E.,	Assistant
Tmt. P. Jeevitha, B.C.A	Assistant
Tmt. L. Radhika, MBA	Assistant
Tmt. A. Viji	Accounts Assistant
Tmt. T. Mohana, M.Com.,	Assistant
Selvi. J. Saranya, B.A.,	Assistant
Tmt. A. Supriya	Assistant
Thiru. M. Chinna Thambi	Campus Supervisor
Thiru. G. Krishnan	Electrician
Thiru. V. Arulselvan	Helper to Electrician
Thiru. Sarathkumar	Assistant

Technical Staff (Computer)

Thiru. T. Sathya Arasu, M.Sc., BEd,	Programmer
Thiru. A. Sekar, M.C.A.,	Programmer
Thiru. T.A. Abhinath, B.Sc.,	Programmer
Thiru. D. Jagadeesh,	Programmer
Thiru. A. Santhosh	Programmer
Thiru. N. Anandakumar	Programmer
Thiru. K. Sathishkumar	Programmer
Thiru. V. Srikanth	Programmer

Contingent Staff

Thiru. K. Ganesh Basker	Office Assistant
Thiru. S. Shanmugam	Office Assistant
Thiru. A. Ramachandran	Office Assistant
Thiru. A. Muthaiya Pandian	Offce Assistant
Thiru. D.K. Krishnamurthy	Watchman
Thiru. D. Mohan	Watchman
Thiru. R. Pandiyan	Watchman

Thiru. Tej Bahadur	Watchman
Thiru. N. Balaraman	Marker
Thiru. T. Harikrishnan	Marker (Part Time)
Thiru. R. Paneer	Sanitary Worker
Tmt. Kumari	Sanitary Worker
Tmt. Bujjamma	Sanitary Worker

NAAC & IQAC Core Committee

Dr. Pankaja R.P.	Chairman
Dr. M. Sakthivel Murugan	Member
Dr. K. Minraj	Member
Dr. U. Thirunavukkarasu	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. M. Rajesh	Member
Thiru. G. Vinayagamurthy	Member
Thiru. V. Karunakaran	Member
Thiru G. K. Ashok	Member
Thiru. S. Ganapathy	Member

NAAC & IQAC Executive Committee

Dr. S. Balaji	Member
Dr. B. Jagadhesan	Member
Dr. E. Viswanathan	Member
Tmt. A. Vijayalakshmi	Member
Tmt. M. Manjula Devi	Member
Dr. S. Gothandaraman	Member
Thiru. K. Gubendiran	Member
Tmt. G. Kalpana	Member
Thiru. D. Elangovan	Member
Thiru. S. Mahesh Kannan	Member
Thiru. G. Jeyakumar	Member
Dr. T. Sivakumar	Member
Tmt. P. Chandrakala	Member
Tmt. Monisha Titus	Member

Statutory Admission Committee

Dr. Pankaja R.P.	Convenor
Dr. U. Thirunavukkarasu	Member
Dr. P. Roushini Leely Pushpam	Member

Calendar Committee

Dr. Pankaja R.P.	Convenor
Thiru. V. Karunakaran	Member
Tmt. J. Benita Selvakumari	Member

Time Table Committee

Dr. Pankaja R.P.	Convenor
Dr. P. Roushini Leely Pushpam	Member
Dr. C. Nagarajan	Member
Dr. M. Rajesh	Member

Planning & Evaluation Committee

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. M. Rajesh	Member

Grievance Appeal Committee

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. M. Rajesh	Member

Library Committee

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. B. Jagadhesan	Member
Tmt. A. Vijayalakshmi	Member
Tmt. J. Benita Selvakumari	Member

Students Welfare Committee

Dr. K. Minraj	Convenor
Dr. C. Nagarajan	Member
Dr. M. Rajesh	Member
Thiru. K. Gubendran	Member

Extra-Curricular Activities

Dr. K. Minraj	Convenor
Dr. M. Rajesh	Member
Dr. s. Balaji	Member
Thiru. V. Karunakaran	Member
Tmt. M. Manjula Devi	Member
Tmt. Durga Siddarth	Member
Tmt. S. Bhuvaneswari	Member

Academic audit Committee

Dr. G. Gopal	Professor & Head, Department of Statistics,University of Madras
Dr. Vedhirajan	Professor, Department of Corporate Secretaryship, alagappa University
Tmt. Sujith Kumar	Regional Head, Human Resources, INFOSYS, CHENNAI

Students Union

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. C. Nagarajan	Member
Dr. M. Rajesh	Member
Dr. E. Viswanathan	Member

Training and Placement Cell

Tmt. P. Chandharakala	Placement Officer
Dr. B. Jagadhesan	Member
Thiru. V. Karunakaran	Member
Dr. E. Viswanathan	Member
Thiru. Vinayagamurthy	Member
Tmt. K. Vidya	Member

Magazine Committee

Dr. Pankaja R.P.	Convenor
Tmt. a. Vijayalakshmi	Member
Tmt. M. Manjula Devi	Member
Tmt. Monisha Titus	Member

Sports Council

Dr. R. Desingurajan	Convenor
Dr. K. Minraj	Member
Dr. U. Thirunavukkarasu	Member
Dr. C. Nagarajan	Member
Dr. M. Rajesh	Member

Anti-Ragging Committee & Squad

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. P. Roushini Leely Pushpam	Member
Dr. C. Nagarajan	Member
Dr. Desingurajan	Member
Dr. M. Rajesh	Member
Dr. E. Viswanathan	Member
Tmt. A. Vijayalakshmi	Member
Tmt. J. Benita Selvakumari	Member

Women Students' Forum & Welfare Committee

Dr. P. Roushini Leely Pushpam	Convenor
Tmt. A. Vijayalakshmi	Member
Dr. C. Mekkal Roy	Member

Entrepreneurial Development Cell

Dr. Pankaja R.P.	Convenor
Dr. K. Minraj	Member
Dr. S. Balaji	Member
Dr. E. Viswanathan	Member
Thiru. S. Ganapathy	Member
Thiru. P. Chandrakala	Member

Health Centre

Dr. A. Kalaiselvan, M.B.B.S.,	Medical Officer

Discipline Committee Members

Dr. K. Minraj	Chairman (Shift I)
Dr. R. Desingurajan	Member
Dr. U. Thirunavukkarasu	Member
Thiru. V. Karunakaran	Member
Dr. E. Viswanathan	Member

Selvi. M. Manjula Devi	Member
Thiru. G. Vinayaga Murthy	Member
Dr. B. Jagadesan	Member
Dr. M. Rajesh	Chairman (Shift II)
Thiru. S Rajamani	Member
Thiru. S. Ganapathy	Member
Thiru. G. Jayakumar	Member
Thiru. S. Sujinlal	Member
Thiru. G. Purushothaman	Member
Selvi. D. Devipriya	Member
Tmt. C. Radha	Member
Dr. S. Gothandaraman	Member
Dr. T. Sivakumar	Member
Thiru. T. Velayutham	Member
Thiru. E. Anbu Raj	Member

Courses Offered

Medium of Instruction is **English** for all courses.

A) UNDER GRADUATE

1. B.Com., (General)
2. B.Com., (Corporate Secretaryship)
3. B.Com., (Co-operation)
4. B.Sc., (Mathematics)
5. B.A., (Economics)

B) POST GRADUATE

1. M.Com., (General)
2. M.Sc., (Mathematics)
3. M.A., (Business Economics)

C) MASTER OF COMPUTER APPLICATIONS (MCA) (SELF SUPPORTING)

D) RESEARCH PROGRAMMES

1. M.Phil. in Commerce	Full Time
2. M.Phil. in Computer Science	Full time
3. Ph.D. in Commerce	Full time & Part-time
4. Ph.D. in Corporate Secretaryship	(Full-time)
5. Ph.D. in Mathematics	(Part-time)
6. Ph.D. in Physical Education	(Part-time)



Choice Based Credit System (CBCS)

What is CBCS?

Choice – Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents / syllabus prescribed for a course and determines the number of hours of instruction required. The distinguishing features of the CBCS are the following:

It permits students to

- learn at their own pace
- choose electives from a wide range of elective courses offered by the various departments
- undergo additional courses and acquire more than the required number of credits
- adopt an inter-disciplinary approach to learning
- make best use of the expertise of available faculty

1 – Schools, Departments and Programmes:

1.1 There are several departments of study and research in the college which are grouped into various schools. Most of these departments offer programmes at various levels under the CBCS. The programmes offered include:

a) Under -Graduate Degree Programmes
b) Master's Degree Programmes
c) M.Phil Programmes
d) Certificate Programmes
e) Diploma Programmes
f) P.G Diploma Programmes

2 – Courses

2.1 A programme consists of a number of courses. A 'Course' is a component (a paper) of a programme. Every course offered by any department is identified by a unique course code. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work / practical training / report writing / viva – voce etc. or a combination of these to meet effectively the teaching and learning needs and the credits may be assigned suitably.

3 – Seminars

3.1 An academic year consists of two semesters

Odd Semester – June to November
Even Semester – December to April

3.2 A Semester normally extends over a period of 15 weeks. Each week has 30 hours of instruction spread over a 5-day week.

4 – Credits

4.1 Credit defines the quantum of contents / syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, normally in each of the courses, credits will be assigned on the basis of the number of lectures / tutorials / laboratory work and other forms of learning required to complete the course contents in a 15 week schedule.

1 Credit = 1 hour of lecture per week

(1 Credit course = 15 hours of lectures per semester)

3 Credits = 3 hours of lecture per week

(3 Credit course = 45 hours of lectures per semester)

Instruction can be through lectures / tutorials / laboratory work / field work or other forms. In determining the number of hours of instruction required for a course involving laboratory / field work, 3 hours of laboratory / field work is generally considered equivalent to 1 hour of lecture

CBCS for U.G Courses

Study Components	No. of Courses	Credit for Course	Total Credits
Part – I Foundation Course Tamil / Other Languages	2+2=4	3	12
Part – II English	2+2=4	3	12
Part – III Core Subjects Allied Subjects Project / Electives with three courses	13-15 4	4-5 5	60 20 15
Part – IV 1 (a) Those who have not studied Tamil upto XII Std and taken a non-Tamil language under Part – I shall take Tamil comprising of two courses (level will be at 6th Std) 1 (b) Those who have studied Tamil upto XII Std and have taken a non-Tamil language under Part – I shall take Advanced Tamil comprising of two courses1 (c) Others who do not come under (a) + (b) can choose non-major elective comprising of two courses 2 Skill based subjects (Elective) 3 Environmental Studies 4 Value Education	1+1=2 3+3=6 1 1	2 2 2 2	4 12 2 2
Part – V Extension Activities	1	1	1

Notes:

1. Distribution of marks between Theory and Internal Assessment 80 : 20
2. Practicals: 80 : 20
3. Minimum pass mark for External and Overall put together: 40
4. Project

Report submission	80
Viva – Voce	20
Total	**100**

5. For B.Com, BCA, BBA and other Job-Oriented Courses – the present system for languages shall continue excepting that each paper shall carry an external: internal assessment component 80: 20

CBCS for P.G Courses

Study Components	No. of Courses	Credit for Course	Total Credits
Subject (including practicals)	14-17	4-5	70
Electives (Major / Non-Major)	4-5	4-5	20
		Total	**90**

Notes:

1. Each paper carries an internal component of 20 Marks
2. There is a minimum pass for External component of 40 Marks
3. Minimum pass mark for External and Overall put together: 50
4. Theory: Internal Assessment: 80: 20
5. Practical: 80:20

Conversion of Marks to Grade Points and Letter Grade (Performance in a paper/course)

RANGE OF MARKS		GRADE POINTS		LETTER GRADE		DESCRIPTION	
PG & UG		PG & UG		PG & UG		PG & UG	
90 -100		9.0-10.0		O		Outstanding	
80-89		8.0-8.9		D+		Excellent	
75-79		7.5-7.9		D		Distinction	
70-74		7.0-7.4		A+		Very Good	
60-69		6.0-6.9		A		Good	
50-59		5.0-5.9		B		Average	
PG	UG	PG	UG	PG	UG	PG	UG
00-49	40-49	0.0	4.0-4.9	U	C	Re-appear	Satisfactory
	00-39		0.0		U		Re-appear
ABSENT		0.0		AAA		ABSENT	

PG : Post-Graduate(also for PG Diploma) UG: Under-Graduate (also for Certificate/Diploma)

C_i = Credits earned for course i in any semester.
G_i = Grade Point obtained for course i in any semester.
n refers to the semester in which such courses were credited.

For a Semester:

GRADE POINT AVERAGE [GPA] = $\sum_i C_i G_i / \sum_i C_i$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses (passed) in a semester}}$$

For the entire programme:

CUMULATIVE GRADE POINT AVERAGE [CGPA] = $\sum_n \sum_i C_{ni} G_{ni} / \sum_n \sum_i C_{ni}$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

Overall Performance

CGPA		GRADE		CLASSIFICATION OF FINAL RESULT	
PG & UG		PG & UG		PG & UG	
9.5 – 10.0		O+		First Class – Exemplary*	
9.0 and above but below 9.5		O			
8.5 and above but below 9.0		D++		First Class with Distinction*	
8.0 and above but below 8.5		D+			
7.5 and above but below 8.0		D			
7.0 and above but below 7.5		A++		First Class	
6.5 and above but below 7.0		A+			
6.0 and above but below 6.5		A			
5.5 and above but below 6.0		B+		Second Class	
5.0 and above but below 5.5		B			
PG	UG	PG	UG	PG	UG
0.0 and above but below 5.0	4.5 and above but below 5.0	U	C+	Re-appear	Third Class
	4.0 and above but below 4.5		C		
	0.0 and above but below 4.0		U		Re-appear

* Applicable to candidates who have passed the courses prescribed for the programme in the first appearance as per the scheme of examination; otherwise they are eligible for classification only

Autonomous

Our College has a distinction of obtaining the coveted 'A' grade from NAAC in April 2013 for the academic excellence achieved by us for the last four decades.

Our consistent and unflinching effort in attaining nobler heights in the field of higher education lied to the autonomous status being conferred on us in June 2006. It has since been renewed for a further period of six years i.e upto 2017-18.

This again is no small honour as we passed through the evaluative gaze and the critical assessment of the Expert Committee of the University Grants Commission.

Autonomy means literally autonomy in the introduction of useful courses that serve as a springboard for students to reach higher level of employment on the one side and to pursue enduring research that vertically takes them to greater heights in academic attainments on the other. It confers on us the province to initiate examination reforms that brings to fore the innate talents that lie hidden in a student. It is again within our competence to device and practice with success curriculum innovation, conduct of seminars and arranging project work, formulating schemes for the benefit of the State and the Nation, establishing an enduring nexus with leading industrialists to create conduit for the gainful employment of our students.

All these will follow with a redoubled vigour, fervent enthusiasm as a sequel to the autonomous status attained by us.

The special feature of Autonomy is the introduction of Internal Assessment System to continuously assess the academic performance of the students. Adequate attention is focussed on Communication Skills, Personality Development and other skills to tap their potential and to mould them towards work-life balance.

The College is empowered to constitute its own Board of Studies and Academic Council to decide the syllabus, set the Question Papers design the scheme of Evaluation in accordance with the UGC guidelines. Proper credit to each subject could be determined.

The doyens and stalwarts in industry and academics who represent the Board of the studies and the Academic Council guide the institution to integrate the curriculum with the needs of the Industry.

Thanks to the autonomous status, all our efforts concentrate on maintaining a higher level of excellence in education, accommodating new schemes (courses), introducing new methods of teaching and creating conducive learning environment in the campus.

Fees

1. All items of fees payable to the College must be paid in time on dates as mentioned in the Calender. No extension of time will be granted.

2. If the payment is not made within the dates in the manner indicated in the Calender, the name of the student concerned will be struck off the rolls and he will not be eligible for any of the privileges enjoyed by students of this college, i.e. attendance, participation in extracurricular activities, applying to the University for appearance at the examination, bus or railway concession etc., However, the student can apply for re-admission on payment of a fine of Re.10/- per working day after the first due date and an admission fee of Rs.100. This has to be done before the expiry of one month from the date on which the fees first become due for payment.

3. All fines imposed are payable within a week's time from the date of notice.

4. After Payment of fees, the students should produce the Original challans to the College office for verification. **They should keep the challans (Receipts) in safe custody till the end of the course.**

5. All fees payable to college should be paid in **Challan** issued. Students are advised not to pay in cash to any staff for payment of any fees.

List of Subjects & Subject Codes for Various Disciplines

B.A. (Economics)

Subject	Sub. Code
Tamil – I	14L11AA
English – I	14E11AA
Major I: Indian Economy – I	14M011A
Major II: Statistics for Economists – I	14M011B
Allied: Marketing – I	14C011A
Non – Major Elective: Elements of Insurance	14N601A
Soft Skill – I: Essentials of Language & Communication	14S61AA
Tamil – II	14L12AB
English – II	14E12AB
Major – I: Indian Economy – II	14M012C
Major – II: Statistics for Economists – II	14M012D
Allied: Marketing – II	14C012B
Non – Major Elective: Human Resource Management	14N601B
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S62AB
Tamil – III	14L13AC
English – III	14E13AC
Major – I: Micro Economics – I	14M013E
Major – II: Monetary Economics – I	14M013G
Allied: Cost Accounting	14C013C
Soft Skill – III: Personality Enrichment	14S63AC
Tamil – IV	14L14AD
English - IV	14E14AD
Major – I: Micro Economics – II	14M014H
Major – II: Monetary Economics – II	14M014J
Allied: Management Accounting	14C014D
Environmental Studies	14E64AA
Soft Skill – IV: Computing Skills	14S64AD
Major – I: Macro Economics – I	14M015K
Major – II: Managerial Economics	14M015L
Major – III: Fiscal Economics – I	14M015M
Major – IV: History of Economic Thought	14M015N
Application - Oriented: Environmental Economics – I	14A015A
Value Education	14V66AG
Major – I: Macro Economics – II	14M016P
Major – II: International Economics	14M016Q
Major – III: Fiscal Economics – II	14M016R
Major – IV: Health Economics	14M016S
Application - Oriented: Entrepreneurial Development	14A016B

List of Subjects & Subject Codes for Various Disciplines

B.Sc (Mathematics)

Subject	Sub. Code
Tamil – I	14L11AA
English – I	14E11AA
Major – I: Algebra & Analytical Geometry of 2D	14M241A
Major – II: Calculus & Trigonometry – I	14M241B
Allied: Financial Accounting	16C241A
Non – Major Elective: Functional Statistics – I	14N624A
Soft Skill – I: Essentials of Language & Communication	14S61AA
Tamil – II	14L12AB
English – II	14E12AB
Major – I: Algebra & Analytical Geometry of 3D	14M242C
Major – II: Calculus, Differential Geometry & Trigonometry – II	14M242D
Allied: Advanced Financial Accounting	16C242B
Non – Major Elective: Functional Statistics – II	14N624B
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S62AB
Tamil – III	14L13AC
English – III	14E13AC
Major – I: Differential Equations & Laplace transforms	14M243E
Major – II: Mathematical Statistics	14M243G
Allied: Cost & Management Accounting – I	14C243C
Soft Skill – III: Personality Enrichment	14S63AC
Tamil – IV	14L14AD
English – IV	14E14AD
Major – I: Vector Calculus, Fourier Series & Fourier transforms	14M244H
Major – II: Mechanics	14M244J
Allied: Cost & Management Accounting – II	14C244D
Environmental Studies	14E64AA
Soft Skill – IV: Computing Skills	14S64AD
Major – I: Algebraic Structures – I	14M245K
Major – II: Real Analysis – I	14M245L
Major – III: Complex Analysis – I	14M245M
Major – IV: Discrete Mathematics	14M245N
Application – Oriented: Operations Research – I	14A245A
Value Education	14V66AG
Major – I: Algebraic Structures – II	14M246P
Major – II: Real Analysis – II	14M246Q
Major – III: Complex Analysis – II	14M246R
Major – IV: Graph Theory	14M246S
Application – Oriented: Operations Research – II	14A246B

List of Subjects & Subject Codes for Various Disciplines

B.Com (Cooperation)

Subject	Sub. Code
Tamil – I	14L11AA
English – I	14E11AA
Major – I: History, Theory & Practice of Cooperation	14M421A
Major – II: Financial Accounting	14M421B
Allied: Economic Analysis	14C421A
Non – Major Elective: General Awareness	14N642A
Soft Skill – I: Essentials of Language & Communication	14S61AA
Tamil – II	14L12AB
English – II	14E12AB
Major – I: Cooperative Finance	14M422C
Major – II: Management Accounting	14M422D
Allied: Business Organisation	14C422B
Non – Major Elective: Insurance	14N642B
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S62AB
Tamil – III	14L13AC
English – III	14E13AC
Major – I: Non-Credit Cooperatives	14M423E
Major – II: Cost Accounting	14M423G
Allied: Business Statistics for Cooperatives	14C423C
Soft Skill – III: Personality Enrichment	14S63AC
Tamil – IV	14L14AD
English – IV	14E14AD
Major – I: Cooperative Management	14M424H
Major – II: Income Tax Law & Practice	14M424J
Allied: Computer Applications to Cooperatives	14C424D
Environmental Studies	14E64AA
Soft Skill – IV: Computing Skills	14S64AD
Major – I: Cooperative Law	14M425K
Major – II: Banking Law & Practice	14M425L
Major – III: Entrepreneurship Development	14M425M
Major – IV: Computer Application – Tally	14M425N
Application – Oriented: Practical Training Phase – I	14A4251
Practical: Tally Lab	14M4251
Value Education	14V66AG
Major – I: Cooperative Administration & Audit	14M426P
Major – II: Business Law	14M426Q
Major – III: Office Management	14M426R
Major – IV: Principles of Marketing	14M426S
Application – Oriented: Practical training Phase - II	14A4262

List of Subjects & Subject Codes for Various Disciplines

B.Com (Commerce)

Subject	Sub. Code
Tamil – I	14L11AA
English – I	14E11AA
Major – I: Financial Accounting – I	16M431A
Major - II: Business Statistics	16C431A
Allied: Business Economics	14C431B
Non – Major Elective: Basics of Retail Marketing	14N61ZA
Soft Skill – I: Essentials of Language & Communication	14S61AA
Tamil – II	14L12AB
English – II	14E12AB
Major – I: Financial Accounting – II	16M432B
Major - II: Quantitative Analysis for Management	16C432C
Allied: Indian Economy	14C432D
Non – Major Elective: Fundamentals of Insurance	14N62ZB
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S62AB
Major – I: Corporate Accounting – I	16M433C
Major – II: Business Law	16M433D
Major – III: Business Management	16M433E
Major – IV: Banking Theory Law & Practice	16M433G
Allied: Principles of E-Commerce	16M433H
Soft Skill – III: Personality Enrichment	14S63AC
Major – I: Corporate Accounting – II	16M434J
Major – II: Company Law	16M434K
Major – III: Business Environment	16M434L
Major – IV: Business Communication	16M434M
Allied: Computer Applications in Business (Practical)	16M434I
Environmental Studies	14E64AA
Soft Skill – IV: Computing Skills	14S64AD
Major – I: Cost Accounting	16M435N
Major – II: Human Resources Management	16M435P
Major – III: Income Tax Law & Practice – I	16M435Q
Major – IV: Marketing Management	16M435R
Application – Oriented: Entrepreneurial Development	16A435A
Value Education	14V66AG
Major – I: Accounting for Managerial Decisions	16M436S
Major – II: Practical Auditing	16M436T
Major – III: Financial Services	16M436U
Major – IV: Income Tax Law & Practice – II	16M436V
Application – Oriented: Financial Statement Analysis	16A436B

List of Subjects & Subject Codes for Various Disciplines

B.Com (Corporate Secretaryship)

Subject	Sub. Code
Tamil – I	14L11AA
English – I	14E11AA
Major – I: Financial Accounting – I	16M441A
Major – II: Business Management	16M441B
Allied: Banking & Financial Services	16C441A
Non – Major Elective: Basics of Retail Marketing	14N61ZA
Soft Skill – I: Essentials of Language & Communication	14S61AA
Tamil – II	14L12AB
English – II	14E12AB
Major – I: Financial Accounting – II	16M442C
Major – II: Business Environment	16M442D
Allied: Office Management	16C442B
Non – Major Elective: Fundamentals of Insurance	14N62ZB
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S62AB
Tamil – III	14L13AC
English – III	14E13AC
Major – I: Corporate Accounting – I	16M443E
Major – II: Business Law	16M443G
Allied: Business Statistics – I	16C443C
Soft Skill – III: Personality Enrichment	14S63AC
Tamil – IV	14L14AD
English – IV	14E14AD
Major – I: Corporate Accounting – II	16M444H
Major – II: Business Communication	16M444J
Allied: Business Statistics – II	16C444D
Environmental Studies	14E64AA
Soft Skill – IV: Computing Skills	14S64AD
Major – I: Cost Accounting	16M445K
Major – II: Human Resources Management	16M445L
Major – III: Income Tax Law & Practice – I	16M445M
Major – IV: Company Law & Secretarial Practice	16M445N
Application – Oriented: Entrepreneurial Development	16A445A
Value Education	14V66AG
Major – I: Accounting for Managerial Decisions	16M446P
Major – II: Industrial Law	16M446Q
Major – III: Computer Applications (Practical)	16M4461
Major – IV: Income Tax	16M446R
Application – Oriented: Institutional Training Project & Viva Voce	16A446B

List of Subjects & Subject Codes for Various Disciplines

M.A. (Business Economics)

Subject	Sub. Code
Indian Economic Development & Policies – I	14P511A
Micro Economic Theory – I	14P511B
Statistics for Economists	14P511C
Principles of Management	14P511D
Principles of Business Accounting	14P511E
Soft Skill – I: Essentials of Language & Communication	14S21AA
Indian Economic Development & Policies – II	14P512G
Micro Economic Theory – II	14P512H
Research Methodology	14P512J
Strategic Business Management	14P512K
Accounting for Managerial Decisions	14P512L
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S22AB
Macro Economic Theory – I	14P513M
Public Economics – II	14P513N
International Economics – I	14P513P
Managerial Economics	14P513Q
Financial Management	14P513R
Soft Skill – III: Personality Enrichment	14S23AC
Macro Economic Theory – II	14P514S
Public Economics – III	14P514T
International Economics – II	14P514U
Human Resources Management	14P514V
General Financial Services	14P514W
Soft Skill – IV: Computing Skills	14S24AD
Internship	14PZ14A

List of Subjects & Subject Codes for Various Disciplines

M.Sc (Mathematics)

Subject	Sub. Code
Algebra – I	14P631A
Real Analysis – I	14P631B
Ordinary Differential Equations	14P631C
Probability Theory	14P631D
Graph Theory	14P631E
Soft Skill – I: Essentials of Language & Communication	14S21AA
Algebra – II	14P632G
Real Analysis – II	14P632H
Partial Differential Equations	14P632J
Mathematical Statistics	14P632K
Mathematical Programming	14P632L
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S22AB
Complex Analysis – I	14P633M
Topology	14P633N
Mechanics	14P633P
Operations Research	14P633Q
Java Programming	14P633R
Soft Skill – III: Personality Enrichment	14S23AC
Complex Analysis – II	14P634S
Functional Analysis	14P634T
Differential Geometry	14P634U
Tensor Analysis & Relativity	14P634V
RDBMS	14P634W
Soft Skill – IV: Computing Skills	14S24AD
Internship	14PZ14A

List of Subjects & Subject Codes for Various Disciplines

M.Com (Commerce)

Subject	Sub. Code
Advanced Financial Management	16P811A
Advanced Corporate Accounting	14P811B
Advanced Marketing Management	16P811C
Securities & Portfolio Management	14P811D
Managerial Economics	14P811E
Soft Skill – I: Essentials of Language & Communication	14S21AA
Corporate Laws	16P812G
Advanced Cost & Management Accounting	14P812H
Services Marketing	16P812J
Management Business Policy & Strategy	14P812K
Operations Research	16P812L
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S22AB
Entrepreneurial Development	14P813M
Fundamentals of Information Technology	14P813N
Direct Taxes	14P813P
Human Resources Management	14P813Q
Business Research Methods	14P813R
Practical: Fundamentals of Information Technology	14P8131
Soft Skill – III: Personality Enrichment	14S23AC
Organisational Behaviour	14P814S
Indirect Taxes	14P814T
Financial Markets & Services	14P814U
Marketing research & Consumer Behaviour	14P814V
Project Report & Viva Voce	14P814W
Soft Skill – IV: Computing Skills	14S24AD
Internship	14PZ14A

List of Subjects & Subject Codes for Various Disciplines

M.C.A.

Subject	Sub. Code
Problem Solving & Programming	14P611A
Data Structures	14P611B
Computer Organization	14P611C
Mathematical Foundation & Numerical Analysis	14P611D
Practical: C Programming Lab	14P6110
Practical: Data Structures Lab	14P6111
Soft Skill – I: Essentials of Language & Communication	14S21AA
Operating System	14P612E
OOP with C++	14P612G
Optimization Techniques	14P612H
Software Engineering	14P612J
Practical: OOP with C++	14P6122
LabPractical: OS Lab	14P6123
Soft Skill – II: Essentials of Spoken & Presentation Skills	14S22AB
Java Programming	14P613K
Database Management Systems	14P613L
Visual Programming	14P613M
Cloud Computing	14P613N
Accounting & Financial Management	14P613P
Practical: Java Lab	14P6134
Practical: VB & RDBMS Lab	14P6135
Soft Skill – III: Personality Enrichment	14S23AC
Data Communication and Networking	14P614Q
Computer Graphics	14P614R
Data Warehousing & Data mining	14P614S
C# Programming	14P614T
Elective: Software Testing	14P61ZA
Practical: Data Warehousing & Data mining Lab	14P6146
Practical: C# Lab	14P6147
Soft Skill – IV: Foreign Language – French	14S24AE
Internet Programming	14P615U
Soft Computing	14P615V
Elective: Professional Ethics & Human Values	14P61ZB
Elective: Information Security	14P61ZC
Practical: Internet Programming Lab	14P6158
Practical: Mini Project	14P6159
Project & Viva – Voce	14P616W
Internship	14P616Y

Eligibility for Under Graduate Courses :

- A pass in the Higher Secondary (+2) examination of Tamilnadu (or) equivalent examination recognised by the University of Madras.
- For admission to B.Com (Gen), B.Com (Corporate Secretaryship) courses, the candidate should have studied Commerce and Accountancy in the academic stream or accountancy in the Vocational Stream of the Higher Secondary course.
- The candidate should not have completed 21 years of age as on 1-7-2017

Eligibility for Post Graduate Courses :

- A pass in the 3 year Degree course B.Com., B.A., B.Sc in respective major subject is essential for eligibility to the P.G. Course.

BUS ROUTES AVAILABLE TO REACH THE COLLEGE

FROM SAIDAPET

19B, 19BCut,

FROM T. NAGAR

5G, 19C, M119A, 519, M19C, M19B,

FROM ADYAR

19K

M-5, 19D

FROM THIRUVANMIYUR

95, 91, A21V

FROM BROADWAY

102, 102C, 102K, 521H, 319B, 221H

FROM KOYAMBEDU

570, 570S

FROM GUINDY

M119, 119B

BY TRAIN ROUTE :

Suburban Electric Trains : Saidapet Station

MRTS Electric Trains : Tiruvanmiyur Station

fy;Y}up tpjpKiwfs; :

1. cil fl;Lg;ghL :

   khztHfSf;F :

   - ஆடவர் முழுக்கால் சட்டை மற்றும் மேல் சட்டை அணிந்து வருதல் வேண்டும்.
   - ஜீன்ஸ் டீ ஷர்ட், கார்கோ மற்றும் இருக்கமான ஆடைகள் அணிந்து வர அனுமதியில்லை.
   - நீண்ட முடி, பங்க் ஆகிய சிகையலங்காரங்கள் தடை செய்யப்பட்டுள்ளது.

khztpaUf;F :

   - மாணவிகள் புடவை, சல்வார் கமீஸ் ஆகியன அணிந்து வருதல் வேண்டும்.
   - துப்பட்டா சரியான முறையில் பிணைக்கப்பட வேண்டும்.
   - லெக்கின்ஸ் ஜீன்ஸ் அணிதல் தடை செய்யப்பட்டுள்ளது.
   - கையில்லாத குறுகிய மேல் சட்டை அணிதல் தடை செய்யப்பட்டுள்ளது.
   - கூந்தலை கட்டாமல் பிண்ணி முடிந்து வருதல் வேண்டும்.

2. மாணாக்கர் கல்லூரி **அடையாள அட்டை** இல்லாமல் கல்லூரி வளாகத்திற்குள் நுழைய அனுமதியில்லை. மாணாக்கரின் அடையாள அட்டை நூலக அட்டை களவு போனாலோ, தொலைந்துவிட்டாலோ உடனடியாக கல்லூரி நிர்வாகத்திற்கு தெரியப்படுத்த வேண்டும். இவற்றை ரூ.25 செலுத்தி மீண்டும் பெறலாம்.
3. மாணாக்கர் கல்லூரிக்கும், வகுப்பறைக்கும் உரிய நேரத்தில் வருதல் வேண்டும்.
4. மாணாக்கர் கல்லூரியின் முதல் மணி ஒலித்தவுடன் வகுப்பறையில் இருத்தல் வேண்டும்.
5. பேராசிரியர்கள் அனுமதியின்றி மாணாக்கர் பாடவேளையில் வெளியே வரவும், உலாவுதற்கும் அனுமதியில்லை. தகுந்த காரணமின்றி மாணாக்கர் 5 நிமிடத்திற்குமேல் தாமதாமாக வந்தால் வகுப்பறைக்குள் அனுமதிக்கப்படமாட்டார்கள். பாடவேளையில் வகுப்பில் இல்லாதோர் / ஒழுங்கீன நடவடிக்கையுடையோர் கண்காணிக்கப்பட்டு இடைநீக்கம் / நிரந்தர நீக்கம் செய்யப்படுவர்.
6. மாணாக்கர்கள் வகுப்பு நேரங்களில் வகுப்பில் கண்டிப்பாக அமைதி காக்க வேண்டும்.

7. மாணாக்கர்கள் பேராசிரியர்கள் வகுப்பினுள் நுழைந்தவுடன் அமைதியாக எழுந்து நின்று பின் போராசிரியர் அமரக் கூறிய பின் அமர்தல் வேண்டும்.

8. பாட புத்தகமின்றி வரும் மாணாக்கர் வகுப்பறைக்குள் அனுமதிக்கப்படமாட்டார்கள்.

9. வகுப்பு நேரத்தில் விடுப்பு வேண்டின், வகுப்பு தொடங்கும் முன்பே அந்த வகுப்பு ஆசிரியரிடம் முன் அனுமதி பெற வேண்டும்.

10. முதல்வரின் அனுமதி பெறாமல் எந்த அறிவிப்புகளையும் தகவல் பலகைகளில் ஒட்டுதல் கூடாது.

11. கல்லூரி வளாகத்திற்குள் மாணாக்கர் கூட்டம் கூட அனுமதியில்லை. முதல்வர் அனுமதியின்றி எந்த கூட்டமோ, விழாவோ கல்லூரி வளாகத்திற்குள் நடத்த அனுமதியில்லை.

12. மாணாக்கர்கள் தங்களுக்குள் எந்தவிதமான சுற்றறிக்கைகளை அனுப்புவதோ அல்லது நிர்வாக அனுமதி இல்லாமல் தகவல் பலகைகளில் ஒட்டுதலோ நிச்சயமாக தடைசெய்யப்படுகிறது.

13. மிதிவண்டி மற்றும் இருசக்கர வாகனங்களும் அதற்கென ஒதுக்கப்பட்ட இடத்தில் மட்டுமே நிறுத்த வேண்டும். தேவையற்ற இடங்களில் நிறுத்துவது தண்டனைக்குரியது.

14. சமூக உணர்வுகள் மேலோங்க விளையாட்டு நிகழ்வுகளை காணவும், விளையாளவும், விளையாட்டு உணர்வுகளை பலப்படுத்தவும் வேண்டும்.

15. மாணாக்கர்கள் கல்லூரி நடைபெறும் நிகழ்ச்சியிலோ அல்லது கல்லூரி சம்பந்தப்பட்ட பொது நிகழ்ச்சிகள் நடத்தப்படும்போதோ கல்லூரியின் பெருமையை பேணிக்காத்தல் வேண்டும்.

16. மாணாக்கர்கள் எந்தவிதமான தன்னிச்சையான அமைப்புகளாக ஏற்படுத்தி நடைமுறைப்படுத்தவோ அல்லது வழி நடத்தவோ அனுமதி இல்லை. மீறினால் ஒழுங்கு நடவடிக்கைக்கு உட்படுத்தப்படுவர்.

17. மாணாக்கர் எந்த விதமான அரசியல் மற்றும் பொது கூட்டங்களில் பங்கேற்க அனுமதியில்லை. ஊடகங்களில் கருத்து பரிமாற அல்லது தகவல்களை அனுப்ப முன் அனுமதி கல்லூரி முதல்வரிடமிருந்து பெறுதல் வேண்டும்.

18. மாணாக்கர்கள் வகுப்பு புறக்கணிப்புகளில் ஈடுபடுவது மற்றம் கல்லூரி புறக்கணிப்பு போராட்டங்களில் ஈடுபடுவது முற்றிலும் தண்டனைக்குறியது. இதனை முன்னின்று செயல்படுத்துபவர்கள் மீது முதல்வர் அவர்கள் நேரடியாக ஒழுங்கு நடவடிக்கைக்கு உட்படுத்த முழு உரிமை உண்டு.

19. தொடர்ச்சியான வருகைப்பதிவு மற்றும் அவ்வப்பொழுது சமர்ப்பிக்க வேண்டிய எழுத்து ஒப்படைவு (Assignment) போன்றவைகளை கட்டாயம் செய்தல் வேண்டும். மீறும் மாணாக்கர்கள் மீது ஒழுங்கு நடவடிக்கை எடுக்கப்படும்.

20. **கல்லூரி வருகைப்பதிவு :**

மாணாக்கர்கள் முன்னறிவிப்புடன் விடுப்பு விண்ணப்பம் அளித்து விடுப்பு எடுக்க அனுமதிக்கப்படுவர். விடுப்பு விண்ணப்பங்கள், பெற்றோர் அல்லது பாதுகாவலர் கையொப்பத்துடன் துறைப் பொறுப்பாசிரியரிடம் முன்கூட்டியே அளிக்கவேண்டும். அவ்வாறு செய்ய இயலாவிட்டால் திரும்ப வருகைத்தரும் முதல் நாளிலேயே விடுப்பு விண்ணப்பத்தை சமர்ப்பிக்க வேண்டும்.

மூன்று நாட்களுக்குமேல் விடுப்பு எடுக்க நேரிட்டால் மருத்துவ சான்றிதழுடன் விடுப்பு விண்ணப்பத்தை சமர்பிக்க வேண்டும்.

மாணாக்கர் 15 நாட்களுக்கு மேல் முன்னறிவிப்பின்றி, தகுந்த காரணங்களின்றி வகுப்பிற்கு செல்ல அனுமதிக்கப்படமாட்டார்.

கல்லூரியில் நடத்தப்படும் அனைத்து தொடர் மதிப்பீட்டுத்தேர்வுகள் மற்றும் சிறப்பு வகுப்புகளுக்கு வராமல் இருந்தால் அபராதத் தொகை வசூலிக்கப்படும். மறுதேர்வுகள் நடத்தப்பட மாட்டாது.

21. **கேலிவதை :**

மத்திய / மாநில அரசு, பல்கலைக்கழக மானியக்குழு மற்றும் சென்னைப் பல்கலைக் கழகம் ஆகியன கேலிவதைகளுக்கு எதிராக, கடுமையான சட்டங்களை வகுத்துள்ளன. கல்லூரிகள் அந்த விதிமுறைகளை கடுமையாக பின்பற்றுமாறு அறிவுறுத்தப்பட்டுள்ளது

மாணாக்கர் கேலிவதை செயல்களில் ஈடுபட்டால், அது பற்றி புகார் பெறப்பட்டவுடன் கல்லூரி நிர்வாகம் காவல் துறைக்கு புகார் தெரிவிக்க அறிவுறுத்தப்பட்டுள்ளது. மேற்படி, மாணாக்கர்கள் மீது காவல்துறை நடவடிக்கை மேற்கொள்ளும் பட்சத்தில் அவர்கள் கல்லூரியிலிருந்து நீக்கப்படுவார்கள்.

பெண்களுக்கான கேலிவதை செயல்களில் ஈடுபடும் மாணவர்கள் மீது பாராளுமன்றத்தின் பெண்களுக்கான பாதுகாப்பு சட்டத்தின் மீது நடவடிக்கை எடுக்கப்படும்.

22. கல்லூரிக்கு கைப்பேசி கொண்டுவருதல் மற்றும் உபயோகப்படுத்துதல் தடை செய்யப்பட்டுள்ளது. கல்லூரி வளாகத்திற்குள் மாணாக்கரிடமிருந்து கைப்பேசி கைப்பற்றப்பட்டால், அக்கைப்பேசியை மாணாக்கரின் முழு கல்வியாண்டும் (3 ஆண்டுகள்) முடிந்தபின் பெற்றோரிடம் ஒப்படைக்கப்படும்.

23. மாணாக்கர்கள் சக மாணவர்களை தீயவார்த்தைகள் கூறி அவமானப்படுத்துவது, வன்முறை ரீதியிலான செயல்களில் ஈடுபடுவது மற்றும் மிரட்டுதல் போன்றவை முற்றிலும் தண்டனைக்கு உட்பட்டது. அவர்கள்மீது கல்லூரி நிர்வாகம் உடனடியாக ஒழுங்கு நடவடிக்கை எடுக்கும்.

24. மது அருந்துதல், போதை பொருட்கள் மற்றும் புகையிலைப் பொருட்கள் பயன்படுத்துதல் தடை செய்யப்பட்டுள்ளது. அவ்வாறு கண்டறியப்பட்டால் அம்மாணாக்கர் மீது ஒழுங்கு நடவடிக்கை மற்றும் விசாரனைக்கு உட்படுத்தப்பட்டு கல்லூரியிலிருந்து நீக்கப்படுவர்.

25. கல்லூரி வளாகத்திற்குள் எந்தவித அறிக்கையும், துண்டுச் சீட்டும் ஒட்டுதல் கூடாது. கல்லூரிச் சொத்துக்களுக்கு சேதம் விளைவிக்கும் மாணாக்கர் ஒழுங்கு நடவடிக்கைக்கு உட்படுத்தப்பட்டு, அதற்குரிய அபாராதத் தொகையும் வசூலிக்கப்படும். கல்லூரி வளாகம், வகுப்பறை, ஓய்வறை, ஆய்வுக் கூடங்கள், விளையாட்டு மைதானம் ஆகிய இடங்களை தூய்மையாக வைத்துக் கொள்ளவேண்டும்.

26. மாணாக்கர்கள் கல்லூரியின் அனைத்து விதிமுறைகளையும் அவ்வப்போது கொண்டுவரப்படும் கட்டுப்பாடு நடவடிக்கைகளையும் கட்டாயமாக பின்பற்ற வேண்டும். மேற்கண்டவைகளை முழுமையாக பின்பற்றும் மாணாக்கர்கள் மட்டுமே பருவத்தேர்வு எழுத அனுமதிக்கப்படுவர். மேலும் உதவித்தொகை பெறுதல், வேலை வாய்ப்பு முகாமில் பங்கேற்றல் மற்றும் எல்லா விதமான சான்றிதழ்களும் பெற பரிந்துரை செய்யப்படுவார்கள். கல்லூரி விதிமுறைகளை மீறும் மாணாக்கர்கள் மீது ஒழுங்கு நடவடிக்கை எடுத்து இடைநீக்கம் செய்ய அல்லது மாற்றுச் சான்றிதழ் அளித்து முழு நீக்கம் செய்ய முதல்வர் அவர்களுக்கு முழு உரிமை உண்டு.

27. சான்றிதழ்கள் தேவைப்படும் மாணாக்கர் இரண்டு நாட்களுக்கு முன்பே முதல்வருக்கு சான்றிதழ் வேண்டி விண்ணப்பிக்க வேண்டும். கல்லூரியிலிருந்து பெறப்படும் சான்றிதழ்களுக்கும், பல்கலைக்கழகத்திலிருந்து பெறப்படும் சான்றிதழ்களுக்கும் நிர்ணயிக்கப்பட்ட தொகையை செலுத்திப் பெற்றுக் கொள்ளலாம்.

28. கல்லூரி விதிமுறைகளை அவ்வப்பொழுது உள்ள சூழ்நிலைக்கேற்ப மாற்றம் செய்ய, திருத்தம் செய்ய அல்லது கூடுதலாக இணைக்க நிர்வாகத்திற்கு உரிமை உண்டு.

29. மாணவர்கள் பேருந்து நிறுத்தங்களிலும் பேருந்துகளிலும் ஒழுங்காக நிற்கவும், பயணிக்கவும் அறிவுறுத்தப்படுகிறார்கள். சகபயணிகளுக்கு பாதிப்பு விளைவித்தால் கடுமையான தண்டனைக்கு ஆளாகுவார்கள். பேருந்தில் ஆடல், பாடல், விவாத செயல்களில் ஈடுபடுதல் கூடாது.

Faculty Mentorship:

A faculty member is assigned to every student as a Mentor. The Mentor acts as de-facto guardian for the student in providing guidance and mentorship in both academic as well as individual-based needs of the student. The Mentor/Class In-Charge will also stay in correspondence with parents and guardians of the respective student.

Students Discipline and Campus Norms

1. All students admitted to the College are subject to the discipline and control of the College authorities. The students are required to adhere strictly to the rules and regulations that may be framed from time to time by the College authorities. Proper observance of College discipline, good conduct and participation in games and other events play an important role in recommendation for final College examination/scholarship/placement/award of certificates, when leaving the College. In case of breach of discipline the Principal shall have the power to fine, suspend or even expel the concerned student(s) from the College.
2. All Students should be neat, clean, tidy and smartly dressed.
3. Students should wear Identity Card (ID) issued by the College at all times while on campus. In case of loss of identity card, the student must inform the College office to get a new ID card by paying Rs. 25/-.
4. Student should be regular and punctual in attending the classes and all other activities of the College.
5. The first bell announcing commencement of the session shall find them seated in their respective class rooms.
6. During class hours gathering in groups at entrance and exit pathways, playfield, garden, gateways and lobby (veranda) is strictly prohibited.
7. Strict silence should be observed inside the class room.
8. Student should get up quietly when staff enters the class and keep standing till the latter sits or desires them to be seated.
9. Students will not be permitted to attend the classes without the text books and note books.
10. Student should not leave the classroom without the permission of the staff.

11. Students are expected to read notices display on the College notice board. Ignorance of any notice thus displayed will not be accepted as an excuse for failing to comply with directions contained in it.
12. Students should not hold meeting for criticizing the authorities of the College. Such meeting will be deemed unlawful and the Principal may take such severe action as he/she may feel necessary under the rules.
13. Notice of any kind should not be circulated among the students or pasted on the notice-board without the previous written approval from the Principal.
14. Bicycles and Two-wheelers must be parked safely in the allocated places only. Vehicles found parked in unauthorized placed shall be impounded.
15. Students witnessing games are expected to show sportsmanship in their appreciation and encouragement. They must not indulge in jeering or shouting that will distract any player in the team.
16. When attending College or any other public function they will conduct themselves in such a way as to bring credit to themselves and to the institution.
17. Students are forbidden from collecting any donation for any purpose without the permission of the Principal.
18. Students should not address public meetings, media or take part in the political activities of any kind. No information or report should be sent to press or broadcasting agencies without the permission and approval of the Principal.
19. The Principal will deal strictly with students who play a leading part by organizing or assisting in strikes.
20. Regular attendance in the class room as well as in the submission of periodical assignments is expected from the students. Any irregularity in this regard or absence without prior permission will be stirictly viewed by the College affect adversely the evaluation of the student concerned and may entail disciplinary action.
21. The Principal can suspend a student for irregular attendance for habitual neglect of homework, indolence, disobedience and disrespect towards teachers and office staff and for indecorous conduct.
22. Students should not indulge in misbehavior such as ragging, eve-teasing, etc., Such students shall be strictly dealt with as per

law and may be dismissed from the College. (See Tamil Nadu Government Act in the upcoming pages).

23. Cell phones are strictly banned inside the College campus. Students are not permitted to use cell phones at any time or in any place in the College campus.
24. Students should avoid using any insulting, inciting, threatening language when talking with fellow students and should abstain themselves from violence.
25. Spitting Smoking, Alchohal strictly Prohibitted the campus in any form is Consumption.
26. Consumption of alcohol, tobacco and tobacco products or any other which is hazardous to health, in and around the College is strictly prohibited.
27. Students are prohibited from damaging the building or any other property of the College in any way. The cost of any damage so caused will be collected from the students.
28. For certificates that are to be collected from the Principal's Office, the request letter must be submitted through Class-In-Charge & HOD giving two days in advance of the date of requirement.
29. The College reserves the right to delete, to add or amend the rules & regulations given above as and when deemed necessary.
30. Students are expected to maintain discipline in bus & bus stops and other public places.

Dress Code

Both men and women students are to dress modestly.

- Men students are expected to wear Neat and Formal dresses only. Students should not wear T.Shirts and Jeans while coming to the college.
- Girl students are permitted to wear chudidhars with their duppattas pinned, or sarees only. Sleeveless is not permitted. They are expected to braid their hair properly. Tight and transparent fittings are strictly prohibited. Students are requested to avoid wearing precious and costly jewellery. The college authorities will not hold any responsibility for the loss of any personal belonging.

MOST IMPORTANT

TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

Act No. 7 of 1997

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu the Forty eighth year of Republic of India as follows.

Short title, extent and commencement:

1. 1. The Act may be called the Tamil Nadu prohibition of Ragging Act 1997
   2. It extends to the whole of the State of Tamil Nadu.
   3. It shall be deemed to have come into force on the 19th day of December 1996.

Definitions

2. In this Act unless context otherwise requires, “ragging” means display of noisy disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear shame or embarrassment to a student in any educational institution and includes.
   a. Teasing, abusing of, playing practical jokes on, or causing hurt to such student **or**.
   b. Asking the student to do any or perform something which such a student will not in the ordinary course willingly do.

Prohibition of Ragging

3. Ragging within or without any educational institution is prohibited.

Penalty for Ragging

4. Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or without any educational institution shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

Dismissal of Student

5. Any student convicted of an offense under section I shall also be dismissed from the educational institution and such student shall hot be admitted in any other educational institution.

Suspension of Student

6. 1. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an educational institution, or to any other person responsible for management of the educational institution, such head of the educational institution or person responsible for the management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offense, from the educational institution.

2. The decision of the Head of the Educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under sub section (1) shall be final.

Deemed abetment

7. If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section(l) of section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offense of ragging and shall be punished as provided for in section.

Power to make rules

8. 1. The state Government may make rules for carrying out all any of the purposes of the Act.

2. All rules made under this Act shall be published in the Tamil Nadu •Government Gazette and unless they are expressed to come in to force on a particular day, shall come into force on the day on which they are published.

3. Every rule under this Act, shall, as soon as possible after it is made, be placed on the table of the Legislative Assembly and if, before the expiry of the session in which it is so placed or the next session the Assembly makes any modification in any such rule, or the Assembly decides that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

Repeal and Saving-Tamil Nadu Ordinance 10 of 1996

9. 1. The Tamil Nadu Prohibition of Ragging Ordinance 1996 is hereby repealed.

   2. Notwithstanding such repeal anything done or any action taken under the Ordinance shall be deemed to have been done or taken under this act.

(By Order of the Government)

A.K. Rajan

Secretary to Govt. Law Dept.

Student Attendance & Leave Procedure

1. University and College rules require Regular Attendance in all classes.
2. Student can appear for the Autonomous Examination if he or she has (a) attended 75% of the working days and (b) satisfied the college by his or her conduct and academic progress, (c) The College expects the students to attend classes regularly.
3. **The decision of the Principal shall be final in all matters concerning attendance.**
4. The absentees must submit their application for leave to the HOD through the class faculty as early as possible following the absence and in any case within three days. Late leave applications will not be considered.
5. Student's leave applications should be in the prescribed format and should be countersigned by the parent/guardian, Class Teacher and H.O.D.
6. Application for medical leave for more than 3 days must be accompanied by a Medical certificate. **The Medical Certificate must be submitted on the day the student returns to the class.**
7. A student who goes on leave / on duty for any occassion (NSS, NCC, Sports, Cultural etc.) **must submit the application well in advance and that should be approved by the Principal through the HOD the concerned faculty.**
8. If a student is absent without leave for **more than 10 working days** at a stretch **his name will be removed from the rolls.**

Model Leave Application Form

Name of the Student :

Class and Section :

Roll No :

Day/Date of absence :

Cause of absence :

Signature of the Parent/Guardian

Signature of the Student.

Signature of Class-in-charge

Signature of Head of the Dept.

Signature of the Principal

Issue of Certificates

1 A notice of **two working days** is necessary for the issue of the any Certificates.

2. T.C. and CC will be issued only after the payment of all fees and dues payable to the College.

3. For obtaining a TC, mark-lists & Provisional certificates after a period of one year from the date of leaving the college, a fee of Rs. 100/- for each year has to be paid. In the event of loss of original T.C., Mark-List the applicant has to produce a the complaint given to the Police for the loss of the original T.C.

4. For the issue of a Bonafide Certificate a fee of Rs.50/- has to be paid.

5. Students should collect their Semester Mark Statements from Examination department within six months from the conclusion of their Exams, othewise a penalty of fee Rs. 100/- will be charged for each mark statement.

LIBRARY AND THE STUDENTS

1. Library books are the assets of the college and its is the responsibility of all the students to handle them carefully.
3. All students are required to sign in the register placed at the entrance of the library.
2. Access to the library including entering into the reading room is strictly on the basis of the students IDENTITY CARD. Entery into the library, and borrowing of library books shall be allowed only on production of the Identity Card.
4. Personal belongings are to be kept outside the library. The library staff are not responsible for any loss theft of this students belongings.
5. No student shall deface the library books by underlining, scribbling notes, in the margin. Any damage, mutilation, theft and mal practice will be severely dealt with including imposing fine and suspension.
6. Printed books, note books are NOT allowed inside the library other than library books. If necessary only papers are allowed for reference to write notes.
7. Do not disturb the furniture in the library in any way.
8. All the UG students are permitted to take 2 books, PG students 3 books, for M.Phil and Research scholars 4 books at a time. The students can retain the books for a maximum period of 15 days only. If the students are desirous of extending the period, they shall do so only with the approval of the librarian, such extension shall be granted only for 15 days after which they have to return the books. If the due date falls on a holiday he/she should return it on the next working day. However, if a student wants to keep a book during the holiday (Except summer holidays) he/she has to return the books and borrow on the working day prior to commencement of holidays. These books can be returned on the reopening day. No book will be issued for use in the summer vacation. All books should be returned on or before the last working day of the college.
9. The Librarian can call for return of books at any time with out any giving reason.

10. If a student does not return the book when due or called for, a fine of Rs. 2 per day of default will be levied and the defaulting student will not be allowed the use of the library till the book is turned and the fine paid.

11. If a book is lost by a student he/she shall replace it with a **copy of the latest edition or pay the double the amount of book.**

Student Counselling System

1. The welfare of the students is looked after by Principal with the willing-co-operation of the staff. Besides there is a student's Counselling system in the College which aims at:

   (a) Bringing about intimate contact between the teacher and the taught;

   (b) Detecting and developing the latent talents in the students; and

   (c) Making the student an accomplished, enlightened and useful citizen.

2. The Principal desires the co-operation of all the parents and guardians in the progress, education and conduct of the sons/daughters/wards.

Free Easy English Class

Communication skills in English is an indispensable qualification of this 21st century. To be competetive enough in this arena the students who were not exposed to this area much are spotted out and they are given ample training to meet out the necessities of the job market.

Free Computer Awareness Class

Exposure to Computer is an imperative need to people hailing from all walks of life. To fulfill this need Computer awarness classes are conducted for students on all Saturdays between 10 a.m. and 2 p.m.

DEPARTMENTAL ACTIVITIES

1. தமிழ்த்துறை நிகழ்ச்சிகள்

1. "தமிழ் மன்றம்" தொடக்க விழா
2. மாணவர் அரங்கம்
3. முத்தமிழ் விழா – இயல்
4. முத்தமிழ் விழா – இசை
5. முத்தமிழ் விழா – நாடகம்
6. வள்ளலார் விழா
7. பாரதியார் விழா
8. அனைத்துக் கல்லூரி கவிதைப் போட்டி
9. அனைத்துக் கல்லூரி பேச்சுப் போட்டி
10. அனைத்துக் கல்லூரி கட்டுரைப் போட்டி
11. சிறப்புச் சொற்பொழிவு
12. "தமிழ் மன்றம்" நிறைவு விழா

2. Department of English

1. Inauguration of English Association
2. Weekly Quiz Programme in English
3. Essay Competition in English
4. Oratorical Competition in English
5. Inter-Collegiate Essay Competition in English
6. Inter-Collegiate Oratorical Competition in English
7. English Association Valedictory Function

3. Department of Mathematics

1. Inauguration of Mathematics Association
2. Ramanujan's Day
3. Exhibition of Mathematical Designs / Models
4. Quiz Programme
5. Valedictory Meeting of Mathematics Association

4. Department of Economics

1. Inauguration of Economics Association
2. Inter-Departmental Quiz Programme
3. Guest Lecture
4. Seminar (Inter - Departmental)
5. Debate

5. Department of Commerce

1. Entrepreneurial Awareness Programme for III year students
2. Entrepreneurial Motivation and Development for III year students
3. Personality Development Programme for III year students
4. Inauguration of Departmental Association
5. Career guidance for commerce students organised by ICSI, Southern Regional Office, Chennai
6. Inter-Collegiate One day Seminar "Jainspire"
7. State Level Seminar
8. Effective Communication skills and strategies
9. HRD Programme to the III year students for the preparation of Bio-Data, Interview and Group Discussion
10. Parents Meeting for the Department of Commerce

6. Department of Co-Operation

1. Inauguration of Co-operator's Association
2. Youth and Leadership
3. Co-operative Week Celebration
4. Inter-Collegiate Quiz Competition
5. Valedictory Function - Co-operator's Association

7. Department of Corporate Secretaryship

1. Inauguration of Department Association
2. Personality Development Programme.

3. Talk on Stock Market.
4. Talk on Recent Trends in Banking.
5. Talk on Recent Trends in Corporate Law.
6. Effective Communication Skill, Development Programme
7. Special Lecture on Public Speaking.
8. HRD programme focussing on preparation of Bio-Data, attending interview and participating in Group Discussion.
9. One day Inter Collegiate Seminar "JAIN CORP".
10. Career guidance organised by ICSI, SIRC, Chennai.
11. Parents Meeting.
12. Valedictory Function.

8. Department of Computer Science

1. Inauguration
2. Technical Seminar on Applications of Networking
3. Seminar on personality empowerment
4. Industry visit (Multimedia industry)
5. Art of mind maximization
6. Parent - Teacher meet
7. Inter - Departmental meet
8. Talk on emerging trends on IT
9. Lecturer on way to success
10. Mock interview
11. Our Corporate Voice
12. One-Day workshop on effective communication
13. State level Conference
14. Discussion Forum
15. Intercollegiate Technical Symposium
16. Reality of IT industry - Special lecture
17. Technical Seminar & Valedictory

9. Training & Placement Cell Activities

1. Workshop on "Communication Skills"
2. Personality Development Program
3. Gudelines to "Resume Writing"
4. Seminar on "Current Trends & Opportunities in Job Market"
5. Aptitude & Reasoning
6. Workshop on "Speed maths"
7. Job Opportunities in Banking Sector
8. Career opportunities in Multimedia & Animation
9. Mock Group Discussion
10. Mock Interview
11. Workshop on "Employability Skills"
12. Training on BPO Sector
13. Industrial Visit
14. Job Fair
15. On-Campus & off-Campus Drives

15. Placement Day

Date	Day	**June 2017**	Day order	No. of Working Days
1	Thu		-	-
2	Fri		-	-
3	Sat		-	-
4	Sun		-	-
5	Mon	World Environment Day	-	-
6	Tue		-	-
7	Wed		-	-
8	Thu		-	-
9	Fri		-	-
10	Sat		-	-
11	Sun		-	-
12	Mon		-	-
13	Tue		-	-
14	Wed	World Blood Donor Day	-	-
15	Thu		-	-

Success is a journey not a destination.

Date	Day	**June 2017**	Day order	No. of Working Days
16	Fri	College opens for the II & III year Students only	1	1
17	Sat		2	2
18	Sun		-	-
19	Mon		3	3
20	Tue		4	4
21	Wed	International Yoga Day	5	5
22	Thur		6	6
23	Fri	International Olympic Day	1	7
24	Sat		-	-
25	Sun		-	-
26	Mon	**Ramzan**	-	-
27	Tue		2	8
28	Wed		3	9
29	Thu		4	10
30	Fri		5	11

சுதந்திரம் : நான் யாருக்கும் அடிமையில்லை எனக்கு அடிமை யாருமில்லை.

Date	Day	**July 2017**	Day order	No. of Working Days
1	Sat	Chartered Accountants Day	6	12
2	Sun		-	-
3	Mon		1	13
4	Tue		2	14
5	Wed		3	15
6	Thu		4	16
7	Fri	International Cooperative Day	5	17
8	Sat	**Chathurmasya Begins**	-	-
9	Sun		-	-
10	Mon		6	18
11	Tue		1	19
12	Wed		2	20
13	Thu		3	21
14	Fri		4	22
15	Sat		5	23
16	Sun		-	-

A smile is an inexpensive way to improve your looks.

Date	Day	July 2017	Day order	No. of Working Days
17	Mon		6	24
18	Tue		1	25
19	Wed		2	26
20	Thu		3	27
21	Fri		4	28
22	Sat		-	-
23	Sun		-	-
24	Mon		5	29
25	Tue		6	30
26	Wed		1	31
27	Thu		2	32
28	Fri	ICSSR National Seminar	3	33
29	Sat		4	34
30	Sun		-	-
31	Mon		5	35

பொறுமை கடலினும் பெரிது. ஒன்றுபட்டால் உண்டு வாழ்வு

Date	Day	August 2017	Day order	No. of Working Days
1	Tue		6	36
2	Wed		1	37
3	Thu		2	38
4	Fri	**Varalakshmi Vratham**	3	39
5	Sat		-	-
6	Sun		-	-
7	Mon	**Rakshabandan**	-	-
8	Tue	Continuous Assessment-I Commences	4	40
9	Wed	Issue of Examination Application forms	5	41
10	Thu		6	42
11	Fri		1	43
12	Sat	Continuous Assessment-I Ends	2	44
13	Sun		-	-
14	Mon	**Sri Krishna Jayanthi** State Level Independence Day Cup - Inter	-	-
15	Tue	Collegiate Volleyball and Kabaddi Tournament **Independence Day**	-	-
16	Wed		3	45

Change is the law of nature. Those who change survive, Those who dont perish.

Date	Day	**August 2017**	Day order	No. of Working Days
17	Thu	Last date for payment of Exam Fees without fine	4	46
18	Fri	**Paryushan Parva begins**	-	-
19	Sat	National Photography Day	-	-
20	Sun		-	-
21	Mon		-	-
22	Tue		-	-
23	Wed		-	-
24	Thu		-	-
25	Fri	**Vinayaka Chathurthi**	-	-
26	Sat	**Paryushan Parva Ends**	-	-
27	Sun		-	-
28	Mon	Last date for payment of Exam fees with fine	5	47
29	Tue	National Sports Day	6	48
30	Wed		1	49
31	Thu		2	50

நல்ல புத்தகத்தை விட நல்ல நண்பன் வேறு எதுவுமில்லை

Date	Day	**September 2017**	Day order	No. of Working Days
1	Fri		3	51
2	Sat	**Bakrid**	-	-
3	Sun		-	-
4	Mon	Onam	4	52
5	Tue	Teachers' Day	5	53
6	Wed		6	54
7	Thu	World Forgiveness Day	1	55
8	Fri		2	56
9	Sat		3	57
10	Sun		-	-
11	Mon		4	58
12	Tue		5	59
13	Wed		6	60
14	Thu	World First Aid Day	1	61
15	Fri		2	62

Quality is never an accident. It is always an outcome of intelligent work.

Date	Day	**September 2017**	Day order	No. of Working Days
16	Sat		3	63
17	Sun		-	-
18	Mon	Continuous Assessment-II Commences	4	64
19	Tue	Mahalaya Amavasya	5	65
20	Wed		6	66
21	Thu		1	67
22	Fri	Continuous Assessment-II Ends	2	68
23	Sat		3	69
24	Sun		-	-
25	Mon	Soft Skill Exams.,	4	70
26	Tue		5	71
27	Wed		6	72
28	Thu		1	73
29	Fri	**Ayudha Pooja**	-	-
30	Sat	**Vijaya Dhasami**	-	-

“குழந்தை என்னும் மாறுவேடத்தில் கடவுள் உள்ளார்”

Date	Day	October 2017	Day order	No. of Working Days
1	Sun	**Muharam**	-	-
2	Mon	**Gandhi Jayanthi**	-	-
3	Tue		2	74
4	Wed	Practical Exams Commence	3	75
5	Thu		4	76
6	Fri		5	77
7	Sat		6	78
8	Sun		-	-
9	Mon		1	79
10	Tue		2	80
11	Wed		3	81
12	Thu		4	82
13	Fri		5	83
14	Sat		-	-
15	Sun	Dr. A.P.J. Abdul Kalam's Birthday	-	-
16	Mon	World Food day	6	84

Learning is a treasure that accompanies its owner everywhere.

Date	Day	**October 2017**	Day order	No. of Working Days
17	Tue		1	85
18	Wed	Deepavali	-	-
19	Thu	Deepavali	-	-
20	Fri	Deepavali	-	-
21	Sat		-	-
22	Sun		-	-
23	Mon	Model Exams Commence	2	86
24	Tue	”	3	87
25	Wed		4	88
26	Thu		5	89
27	Fri	Model Exams Ends	6	90
28	Sat		-	-
29	Sun		-	-
30	Mon		1	91
31	Tue		2	92

தந்தை தாய் பேண்

Date	Day	November 2017	Day order	No. of Working Days
1	Wed		3	93
2	Thu		4	94
3	Fri	**Chathurmasya Ends**	-	-
4	Sat		5	95
5	Sun		-	-
6	Mon	Odd Semester Exams Commence	6	96
7	Tue		1	97
8	Wed		2	98
9	Thu	**Dr. C.L. Metha Birthday**	-	-
10	Fri		3	99
11	Sat	National Education Day	4	100
12	Sun		-	-
13	Mon		-	-
14	Tue		-	-
15	Wed		-	-
			-	

Be the change that you wish to see in this world.

Date	Day	**November 2017**	Day order	No. of Working Days
16	Thu		-	-
17	Fri	National Journalism Day	-	-
18	Sat		-	-
19	Sun		-	-
20	Mon		-	-
21	Tue		-	-
22	Wed		-	-
23	Thu		-	-
24	Fri		-	-
25	Sat		-	-
26	Sun		-	-
27	Mon	Classes Commence for the Even Semester	1	1
28	Tue		2	2
29	Wed		3	3
30	Thu		4	4

அன்பினால் ஆகாதது எதுவுமில்லை.

Date	Day	December 2017	Day order	No. of Working Days
1	Fri	World AIDS Day	5	5
2	Sat	**Milad-Un-Nabi/Karthigai Deepam**	-	-
3	Sun		-	-
4	Mon		6	6
5	Tue		1	7
6	Wed		2	8
7	Thu		3	9
8	Fri		4	10
9	Sat		5	11
10	Sun	Human Rights Day	-	-
11	Mon		6	12
12	Tue		1	13
13	Wed		2	14
14	Thu		3	15
15	Fri		4	16
16	Sat		5	17

Manage yourself, lead others.

Date	Day	December 2017	Day order	No. of Working Days
17	Sun		-	-
18	Mon	**College closed for University Valuation**	-	-
19	Tue		-	-
20	Wed		-	-
21	Thu		-	-
22	Fri	National Mathematics Day	-	-
23	Sat		-	-
24	Sun		-	-
25	Mon	**Christmas**	-	-
26	Tue		-	-
27	Wed		-	-
28	Thu		-	-
29	Fri		-	-
30	Sat		-	-
31	Mon		-	-

இறை பக்தி என்பது உயிர்களின் மூச்சுக்காற்றைப் போன்றது.

Date	Day	**January 2018**	Day order	No. of Working Days
1	Mon	**New Year's Day**	-	-
2	Tue		6	18
3	Wed		1	19
4	Thu		2	20
5	Fri		3	21
6	Sat		4	22
7	Sun		-	-
8	Mon		5	23
9	Tue		6	24
10	Wed		1	25
11	Thu		2	26
12	Fri	National Youth Day	3	27
13	Sat	Bhogi (Holiday)	-	-
14	Sun	Pongal (Holiday)	-	-
15	Mon	Thiruvalluvar Day (Holiday)	-	-
16	Tue	Uzhavar Thirunal (Holiday)	-	-

Great works are performed, not by strength but by perserverance.

Date	Day	**January 2018**	Day order	No. of Working Days
17	Wed	Continuous Assessment - I Commences	4	28
18	Thu	,,	5	29
19	Fri	,,	6	30
20	Sat	,,	1	31
21	Sun		-	-
22	Mon	Continuous Assessment - I Ends	2	32
23	Tue		3	33
24	Wed		4	34
25	Thu	National Voter's Day Republic Day Cup-Inter-Collegiate	5	35
26	Fri	Football & Cricket Tournament **Republic Day**	-	-
27	Sat		-	-
28	Sun		-	-
29	Mon		6	36
30	Tue		1	37
31	Wed		2	38

இயற்கை வளம் காப்போம்; இன்பமான வாழ்வைப் பெறுவோம்

Date	Day	**February 2018**	Day order	No. of Working Days
1	Thu	Issue of Examination Application forms	3	39
2	Fri		4	40
3	Sat		5	41
4	Sun		-	-
5	Mon		6	42
6	Tue		1	43
7	Wed		2	44
8	Thu		3	45
9	Fri		4	46
10	Sat		-	-
11	Sun		-	-
12	Mon		5	47
13	Tue		6	48
14	Wed	Last date for payment of Examination fees without fine	1	49
15	Thu	Continuous Assessment - II Commences	2	50

Your attitude determines your alltitude

Date	Day	February 2018	Day order	No. of Working Days
16	Fri	”	3	51
17	Sat	”	4	52
18	Sun		-	-
19	Mon	**Dhanraj Baid Jain Birthday**	-	-
20	Tue		5	53
21	Wed	Continuous Assessment - II Ends	6	54
22	Thu	Last date for payment of exam fees with fine	1	55
23	Fri		2	56
24	Sat		-	-
25	Sun		-	-
26	Mon		3	57
27	Tue		4	58
28	Wed	National Science day	5	59

பசித்திரு ; தனித்திரு ; விழித்திரு

Date	Day	**March 2018**	Day order	No. of Working Days
1	Thu		6	60
2	Fri		1	61
3	Sat		2	62
4	Sun		-	-
5	Mon		3	63
6	Tue		4	64
7	Wed		5	65
8	Thu	International Women's Day	6	66
9	Fri	Sports Day	1	67
10	Sat		-	-
11	Sun		-	-
12	Mon		2	68
13	Tue		3	69
14	Wed		4	70
15	Thu	World Consumer Day	5	71
16	Fri		6	72

Learn from the mistakes of others, instead of making your own.

Date	Day	**March 2018**	Day order	No. of Working Days
17	Sat		1	73
18	Sun	**Telugu New Year's Day**	-	-
19	Mon	Model Exams. Commence	2	74
20	Tue	”	3	75
21	Wed	”	4	76
22	Thu	”	5	77
23	Fri	Model Exams. End	6	78
24	Sat		1	79
25	Sun		-	-
26	Mon	Practical Exams Commence	2	80
27	Tue		3	81
28	Wed		4	82
29	Thu	**Mahaveer Jayanthi**	-	-
30	Fri	**Good Friday**	-	-
31	Sat		-	-

எல்லா மனிதர்களையும் நம்பி விடுவது ஆபத்து; ஒருவரையும் நம்பாமல் இருப்பதும் பேராபத்து.

Date	Day	**April 2018**	Day order	No. of Working Days
1	Sun		-	-
2	Mon		5	83
3	Tue		6	84
4	Wed		1	85
5	Thu		2	86
6	Fri		3	87
7	Sat	**World Health Day**	4	88
8	Sun		-	-
9	Mon		5	89
10	Tue		6	90
11	Wed	End Semester Examinations Commence	1	91
12	Thu		2	92
13	Fri		3	93
14	Sat	**Tamil New Year & Dr. Ambedkar Jayanthi**	-	-
15	Sun		-	-

Do not give up, the beginning is always the hardest.

Date	Day	April 2018	Day order	No. of Working Days
16	Mon		4	94
17	Tue		5	95
18	Wed		6	96
19	Thu		1	97
20	Fri		2	98
21	Sat		3	99
22	Sun		-	-
23	Mon		4	100
24	Tue		-	-
25	Wed		-	-
26	Thu		-	-
27	Fri		-	-
28	Sat		-	-
29	Sun		-	-
30	Mon		-	-
நிம்மதி, என்ற சொல்லின் முதல் கடை எழுத்துக்கள் நிதி.				-

Date	Day	**May 2018**	Day order	No. of Working Days
1	Tue	May Day (Holiday)	-	-
2	Wed		-	-
3	Thu		-	-
4	Fri		-	-
5	Sat		-	-
6	Sun		-	-
7	Mon		-	-
8	Tue	World Red Cross Day	-	-
9	Wed		-	-
10	Thu		-	-
11	Fri		-	-
12	Sat		-	-
13	Sun		-	-
14	Mon		-	-
15	Tue		-	-
16	Wed		-	-

If you want to test a man’s character, give him power.

Date	Day	**May 2018**	Day order	No. of Working Days
17	Thu		-	-
18	Fri		-	-
19	Sat		-	-
20	Sun		-	-
21	Mon		-	-
22	Tue		-	-
23	Wed		-	-
24	Thu		-	-
25	Fri		-	-
26	Sat		-	-
27	Sun		-	-
28	Mon		-	-
29	Tue		-	-
30	Wed		-	-
31	Thu		-	-

கடமையை செய் பலனை எதிர் பார்க்காதே.

List of Restricted Holidays

Hindus / General

1. Varalakshmiviratham
2. Aadi Perukku
3. Yajur Upa Karma
4. Rig Upa Karma
5. Gayathri Japam
6. Onam
7. Deepavali Nonbu
8. Karthigai Deepam
9. Vaikundha Ekadasi
10. Aarudra Dharshanam
11. Bhogi
12. Thai Poosam
13. Mahasivarathri
14. Masi Maham
15. Chitra Pournami
16. Sama Upa Karma
17. Sri Gurunanak Devji Birthday

Christians

1. All Souls day
2. Christmas Eve
3. New Year Eve
4. Montieth Thursday
5. Easter
6. Ash Wednesday

Muslims

1. Shabe Miraj
2. Shabe Barath
3. Shabe Khader
4. Hijra New Year
5. Mohideen Andavar Urz
6. Arfa

Unique Features

National Cadet Corps (N.C.C)

Aims of NCC

(a) Development of leadership, character, Comradeship, Spirit of Sportmanship and the idea of Service.

(b) Stimulating interest in the defence of the country and building up a Reserve of Potential Manpower during emergency.

Incentives to NCC Cadets:

(a) Preference is given to NCC Cadets at the time of recruitment in Police, B.S.F., CISF and Para Military Forces.

(b) NCC 'C' Certificate holders will be given preference at the time of recruitment into Indian Armed Forces (Infantry, Navy and Air Force) under Direct Recruitment category.

(c) Preference is being given to NCC Cadets at the time of recruitment in more than 250 corporate houses.

(d) 5% to 10% seats are reserved for NCC Cadets in universities and colleges for professional courses.

(e) Director General NCC Scholarship is being given to meritorius NCC cadets at the State level.

Utilities of NCC

(a) Guard of Honour to visiting V.I.Ps & Dignitaries to the college.

(b) Participation in various social service activities in and around the college.

National Service Scheme (N.S.S.)

The aims of National Service Scheme may be broadly listed as follows:

1. To be actively and constructively involved in the needs and problems of the community particularly be working with the poor around the college.

2. To instill a feeling of social concern for the under-privileged.
3. To create respect for the dignity of labour, specially through participation in manual work.
4. To train students towards responsible and responsive leadership, by making them familiar with skills, social work tools and techniques answerable to the needs of modern times.

These aims are to be carried out by a wide variety of service projects, and selected and operated by the students themselves under the guidance and supervision of the staff.

Realizing the importance of their role of NSS, the College is making an attempt to integrate it into the curriculum, so that work, service and education go hand in hand. It expects every student to be involved in any one of its various development projects and thus fulfil its objective of being an agent of social change.

Scouts and Guides Unit

Bharath Scouts & Guides Unit of Dhanraj Baid Jain College was started in the year 1975, with the initiative of Late Shri Dr. C.L. Metha, the Founder Secretary of the College. It was formed with the motive of inculcating healthy practices in students.

The main aim of the unit is to develop a “service bond” among the student community.

This unit conducts various programmes to initiate the leadership quaity and to highlight the hidden talents of the students.

Health Centre

A health centre has been functioning in our college to cater to the health needs of the Staff and the Students Dr. A. Kalai Selvan, M.B.B.S., visits health centre on Monday, Wednesday & Friday between 12.00 Noon to 2.00 PM. Staff and Students can make use of the Health Centre for their general ailments and for emergency medicare

Departmental Associations

Associations of English, Tamil, Mathematics, Computer Science, Economics, Commerce, Corporate Secretaryship and Co-operation are held and students should take active part in the programmes arranged on behalf of these associations.

Identity Cards

Each student of this College is expected to wear the identity card issued by the college. No Student is permitted to enter in the campus without ID Card. Some of the specific uses of the ID Card are given below.

1. To get concessional tickets to travel by Bus, Rail or Air.
2. To become a member of the U.S.I.S. Library, British Council Library, Connemara Library or Local Library Authority and to enable the students to borrow books.
3. For postal identity.
4. To get the magazine, campus FORUM etc.
5. For the receipt of payment of fee concession, Scholarship etc, at the College counter.
6. As a general identity card.
7. To get hall tickets for the University Automous Examinations.

Students should meet their Heads of the Department to get their identity card.

College Union Composition

All students of the College are “ipso facto” members of the College Union. The Union will have a Chairman, a Vice-Chairman, a Secretary and a Joint-secretary. The Union office bearers are elected from among the students of the College. The Union will have an Executive body known as Students’ Council. The students council will consist of the principal, four vice presidents and the student office bearers of the College Union. The Vice-presidents are members of the faculty nominated by the Principal.

Functions:

It is the responsibility of the office bearers of the union to arrange for monthly meeting inviting eminent persons from all walks of life. The Union will have a simple inaugural function in August. All other associations and clubs will be inaugurated immediately after that. The Union activities for the year will end with a valedictory function in the first week of February. All activities and programmes of the college union shall have the students council which will meet once in three months to review the functioning of the union. The union office bearers are accountable to the students council.

Eligibility:

Students should have appeared and passed all the papers of the University examination meant for them held before the date of filing the nomination. **They should not be in arrears of payment of fees to the college.**

Conduct:

The office bearers of the college union shall conduct themselves with dignity and responsibility. In addition to the general rules of attendance and discipline, the college union office bearers had be governed by the code of conduct issued by the Government of Tamilnadu.

கல்லூரி கல்வி இயக்குநர் அவர்களின்
செயல்முறைகள்
சென்னை – 600 006.

ந.க. எண். 57638/ஜே 6/82 நாள் (20.09.1992)
திருவள்ளுவராண்டு 2013, துந்துபி, புரட்சி 4
பொருள் : கல்லூரிகள் பொது விதிமுறைகள் குறித்து

மாணவப் பேரவை அலுவலர்க்குரிய வழிகாட்டு விதிகளின் தொகுப்பு (ஆங்கிலம் மற்றும் தமிழ்) அனைத்துக் கல்லூரி முதல்வர்களுக்கும் உரிய நடவடிக்கைகக்கு அனுப்பலாகிறது. முதல்வர்கள் அதனைத் துணை கொள்ளுமாறு வேண்டப்படுகின்றனர்.

இச்சுற்றறிக்கையைப் பெற்றுக் கொண்டதற்கான ஒப்புதலை அளிக்குமாறு அனைவரும் கோரப்படுகின்றனர்.

நா. அனந்தபத்மநாபன்
கல்லூரி கல்வி இயக்குனருக்காக

பெறுநர்
அனைத்துக் கல்லூரி முதல்வர்கள்
தமிழ்நாடு அனைத்து மண்டலத் துணைக்
கல்லூரிக் கல்வி இயக்குநர்கள்

உண்மை நகல்/உத்தரவுப் படி/அனுப்பலாகிறது
ஒம்/.....
கண்காணிப்பாளர்.

கல்லூரிகளில் தேர்ந்தெடுக்கப்பெற்ற மாணவர்
அலுவலர்களுக்குரிய வழிகாட்டி விதிகளின் தொகுப்பு

1. பேரவை அலுவலர்கள், மாணவரின் நுண்ணறிவும் மக்கட் பண்பும், மேலோங்குவதற்குரிய பணிகளைக் கல்லூரி முதல்வரும் பணியாளரும் மேற்கொள்ளும் போது இணைந்து ஒத்து செயல்படுவர்.

2. பேரவை அலுவர்கள், கல்லூரி வளாகத்தின் இயல்பான நடைமுறையைக் குலைக்கும் எவ்வித ஒழுக்கமற்ற செயலிலும் தம்மை ஈடுபடுத்திக்கொள்ள மாட்டோம் என்ற பொறுப்பினைத் தாமே தம்மீது வரம்பாக ஏற்றுக் கொள்வர்.

3. கல்லூரியல் ஏற்படும் சிக்கல்களுக்கு / முரண்களுக்கு முரையிட்டு, பேச்சு வார்த்தை நெறிகளிலேயே தீர்வுகாண வேண்டும். பிற வழிகலை மேற் கொள்ளலாகாது.

4. கல்லூரிப் தொடர்பில்லாத புறம்பான பிரச்சனைகளில் தலையடக்கூடாது.

5. கல்லூரிப் பேரவையில் வரம்புக்குள் வராத பொருள்களையும் காரணங்களையம பொறுப்புடையவர போல் எடுத்து மொழிவது எவ்விதச் சூழ்நியலும் தம்முடைய கடமை எனக் கருதக கூடாது.

6. தனிப்பட்டவரின் அக்கறைகருரிய பொருள் பற்றி அன்றி பெரும்பாலான மாணவர்களின் அக்கறைக்குரிய பொருள்களைப் பற்றியே பேரவை அலுவலர்கள் முதல்வரிடம எடுத்துமொழிவர்.

7. முதல்வர் பொறுப்பில் அடங்கிய ஒழுக்கம், அதன் மீது எழும் நடவடிக்கை ஆகியவற்றில் நேர்முகமாகவோ மறைமுகமாகவோ பேரவை அலுவலர்கள் தலையிடக் கூடாது.

8. துறைமன்றங்களின் அலுவர்களும் ஆசிரிய அறிவுரையாளர்களும் கொண்ட பரிந்துறையினையும் முதல்வரின் ஏற்பு அனுமதியினையும் பெறாத எந்த ஒரு நிகழ்வினையோ செய்யக்கூடாது.

9. கல்லூரி ஒப்பும் ஏற்பும் பெறாமல் வெளியாரைக் கல்லூரிக் கூட்டங்களுக்கும் விழாக்களுக்கும் பேரவை அலுவலர்கள் வரவழைத்தல் கூடாது.

10. முதல்வரின் தனித்த இசைவு பெற்றதற்கு அன்றி பேரவை அலுவலர்கள் தம்மை எவ்வித நிதி திரட்டும் செயலிலும் ஈடுபடுத்திக் கொள்ளக் கூடாது.

11. மேற்கூறப்பட்ட நெறிகளைக் கடைப்பிடித்தல் வேண்டும். இவற்றிலிருந்து பிறழ்வோர் மீது தக்க நடவடிக்கை எடுக்கப்படும.

Code of Conduct for the elected student - Office Bearers.

1. The office bearers of the college union shall co-operate fully with the principal and staff of the college in promoting intellectual and Cultural activities amongst students.

2. The college union office bearers shall impose on themselves the responsibility of not involving in any act of indiscipline leading to disruption of normal life in the campus,

3. The problems/issues in the college shall be resolved by representation and negotiations and not by resorting to any other method.

4. The office bearers shall not involve in any issues not connected with the college.

5. The office bearers shall under no circumstances, deem it as a part of their duty to represent to the authorities on matters and causes which do not fall under the purview of the college union.

6. The office bearers may make their representations to the Principal on matters pertaining to the general interest of the students only and not on individual cases.

7. The office bearers shall not interfere directly or indirectly in matters involving discipline and action thereon which are the responsibilities of the Principal.

8. No decision on the activities/programmes of the college union shall be taken by the union office bearers except with the recommendation of the Student's Council consisting of the class representatives and staff advisers and approval of the Principal.

9. It shall be obligatory on the part of the College Union office bearers to present the statement of accounts twice a semester to the Student's Council.

10. The office bearers shall not invite anyone not connected with the college for meetings and functions except with the specific approval and consent of the principal.

11. The union office bearers shall not issue any press statement pertaining to the college matters without the permission of the Principal.

12. The union office bearers shall not involve themselves in any kind of fund raising campaigns except with the specific approval of the principal.

13. The above said instructions shall be followed and those who violate shall be dealt with suitably.

Scholarships and Concessions

The Government of India and the State Government award fee concession and scholarships to poor and deserving students, For each of these fee concession and scholarships, students have to apply on the prescribed forms which will be made available.

The fee concessions and scholaships are liable to be withdrawn for poor attendance and progress, anti-social or subversive activities.

All kinds of scholarships will be sanctioned subject to 90% attendance of the student. The payment of the scholarships amount is dependent on maintenance of 90% of the attendance and no relaxation of this rule will be granted to anybody.

Given below are few details regarding scholarships available to students of Arts and science Colleges. For further details the students are advised to contact the College Office.

1. **National Merit Scholarship**

   Based on X Standard marks for Plus 2 and Degree classes and undergraduate marks for P,G. Courses. Minimum marks 60% in aggregate. Income for parents should not exceed Rs.25,000/- per annum.

2. **State Scholarship for the Children of School Teachers**

   Available only to children of all working teachers of recognised primary and secondary schools. Parental income should not exceed Rs.1,000/- per month. Minimum marks 60% in the aggregate in the qualifying examination.

3. **State Government Merit Scholarship Scheme**

   This Scholarship is available to meritorious students who come first in the state in S.S.L.C. / Matriculation / AISLC / India Council for Secondary Education / C.B.S.E. Whose parental income does not exceed Rs.25,000/- per annum.

4. Scholarship in Jawaharlal Nehru University School of International Students, New Delhi : The Scholarship is available to a bonafide

resident of Tamil Nadu intending to take up M.Phil/Ph.D. Course for Advance Studies of International affairs at the school & the Candidates should be below 25 years of age.

5. Scholarship at the Rashtriya Indian Military College Dehradun : These Scholarships are available to candidates natives of Tamil Nadu or domiciled there in who secure admission in the Rashtriya Indian Military College.

6. **Award of Scholarship to cadets belonging to Tamil Nadu in National Defence Academy, Khadakvasla : PUNE.**

   These Scholarships are available to cadets belonging to Tamil Nadu in the Defence Academy, Khadakvasla Maharashtra State.

7. **Educational Concession and Scholarship to the children of Repatriates from Sri Lanka :**
   Students of degree classes should have secured 50% marks. They should be children of Repatriates of Sri Lanka. Income of parents should be not more than Rs.500/- per month.

8. Scheme of Scholarship to students from Non-Hindi speaking state for Post Matric studies in Hindi :
   These scholarships are available to students of Higher Secondary/ pre-degree/Intermediate or equivalent examinations.

9. First degree courses on the basis of Higher Secondary/Indian school certificate/Intermediate or equivalent examinations, M.A., (Hindi) on the basis of B.A., B.Sc., B.Com., or equivalent examinations.
   Only candidates whose mother tongue is not Hindi and who belong to non-Hindi speaking states and who take Hindi as a subject their course of study are eligible for this scholarship. The state Government offers the following concessions also.

10. Educational concessions and scholarships to the children of Freedom Fighters.

11. Educational concessions and scholarships to the children/ dependents of Defence Service Personnel.

12. Jawaharlal Nehru Science Talent Book Scheme. Science Books worth Rs.2000/- is given to boys and girls of first year B.Sc., degree class on basis of merit.

13. **National Loan Scholarships**
About 1500 scholarships are allocated to Tamil Nadu every year. Students who pass the qualifying examination with atleast 50% marks and whose parental income does not exceed Rs.12,000/- per annum are eligible to apply.

14. **State Collegiate Scholarships**
The scholarship under this scheme is open only to students belonging to Tamil Nadu or domiciled therein. These are awarded on the basis of the results of the qualifying Examinations to students whose parental income does not xceed Rs.6,000/- per annum.

15. **Award of Anglo-Indian Scholarship**
these are available to Anglo-Indian students doing their studies in Tamil Nadu.

16. **Adhoc Merit Grant Scheme**
SC/ST students of first year degree who have 60% and above in Higher Secondary Examinations are eligible for a book grant of Rs.300/-. This is not renewable.

17. **Under Rule 92 TNER**
    (a) Half fee concession to Backward class (subjects to income limit specified)
    (b) Full fee concession to Most Backward classes and denotified tribes (subject to income limit specified)
    (c) Full fee concessions for SC (subject to income limit specified)

18. **Educational concessions to the children of Government servants who die in harness**
Tuition fee, special fee and cost of the books purchased reimbursed.

19. Residential non-residential state scholarship for BC and MBC (subject to the income limit and merit)

20. **Residential and non-residential scholarship for SC and ST.**

21. Tamil Nadu Harijan welfare loan scholarship Residential SC/ST students (besides Post-Metric scholarship)

22. Scholarship for the physically handicapped For the natives of Tamil Nadu subject to the income limit and merit specified,

23. **Post-Metric Scholarship**
SC/ST students subject to the progress and promotion.

24. **Physically handicapped scholarship**
To, blind, deaf and orthopedically handicapped children.

25. **Scholarship from amalgamated Funds, Directorate of Ex-Servicement Welfare.**
To dependents of ex-servicemen whose income does not exceeds Rs.650/- per month and in special cases to bright students whose parental income is less than Rs.750/- per month.

26. **Maharani Vidyavathi Devi of Vizianagaram Endowment Scholarship,**
Value of Scholarship : Rs. 960/-for year.
Eligibility : All, I, II and 111 years students without arrears
Income limit : 2,000/- per month

27. In the name of former Principal K.S. Nagarajan an endowment for Rs. 20,000/- has been created for granting scholarship to students.

28. In the name of Shri. Shanthi Rajaiah, our retired staff Prof. K.N. Vasupaliah donated Rs. 50,000/- for granting scholarship to students of Economics,

29. **Sultan Chand Dropadi Devi Memorial Scholarship Endowment:**
An award of Rs. 250/- per month for a II B.Com. (General) student.

Prizes

ACADEMIC

1. Sri. Ladmal Bhandari Rolling Cup for the best team in inter collegiate oratorical contest in Hindi.
2. Donated by Kalyanmal Prakashmal Chordia Trust Misrimal Kalyanmal Chordia Memorial Medal for the student who secures the highest aggregate marks in B.Com., Final Examination.
3. Rolling Cup for the best team in inter-Collegiate Oratorical contest in Telugu.
4. Rolling Shield for the best team in the inter-Collegiate oratorical contest in Tamil donated "by SUTTY" Monthy Magazine Chennai.
5. Cash Prize by Sri. Champalal Savansukha Charitable Trust for the Best three students of our college who secure ranks in the University examinations in any subject.

SPORTS AND ATHLETICS

1. Sri. Ramana Rao Rolling Shield for Sports and Athletics donated by Sri. P.M. Gopalakrishna.
2. Thiagaradha Rolling Shield for Volley Ball donated by Sri. T. Rajendran.
3. Surana Rolling Shield for Cricket donated by Proprietor Surana & Co., Chennai.
4. Surana Rolling Shield for Badminton donated by the Proprietor of Surana & Co.
5. Surana Rolling Shield for Basket Ball and Dhanraj Baid Memorial Rolling Trophy for inter-Collegiate Kabadi Tournament donated by the Proprietor of Surana & Co.

Alumni Association

Students who are coming out of the college after Graduation or Post Graduation can become members of the Alumni Association. The Association aims at instilling a sense of belonging and togetherness even after years of separation. Frequent meetings under the auspices of the Association will offer a platform for the members to interact with each other, Mutual help, if any, can be had of. Constructive suggestions can be brought to the attention of the college authorities. It will help to formulate policies for implementation.

Responding to the old students and keeping the welfare of the present students in mind, the college could strive to do all that is good for the future students which will catapult the college to the summit of fame and name.

The college has a well knit Alumni Association which is very much active. The Alumni Association of D.B. Jain College has towering personalities such as I.P.S. Officers, State and Central Govt. Officers, Bank Officers, Cine Actors and Directors, Educationists, Industrialists, Editors of leading Magazines, MLA's, Panchayat Chairman and Councillors.

The Association makes all out efforts to improve the development of the college. It is gratifying to note that the present Secretary (Admn) of the college Dr. Harish L Metha - the illustrious son of Late. Dr. C. L. Metha - the founder secretary of our college, was an alumnus of our college and incidentally a dynamic member of the Alumni Association of the college.

Time Table (Odd Semester)
June to November

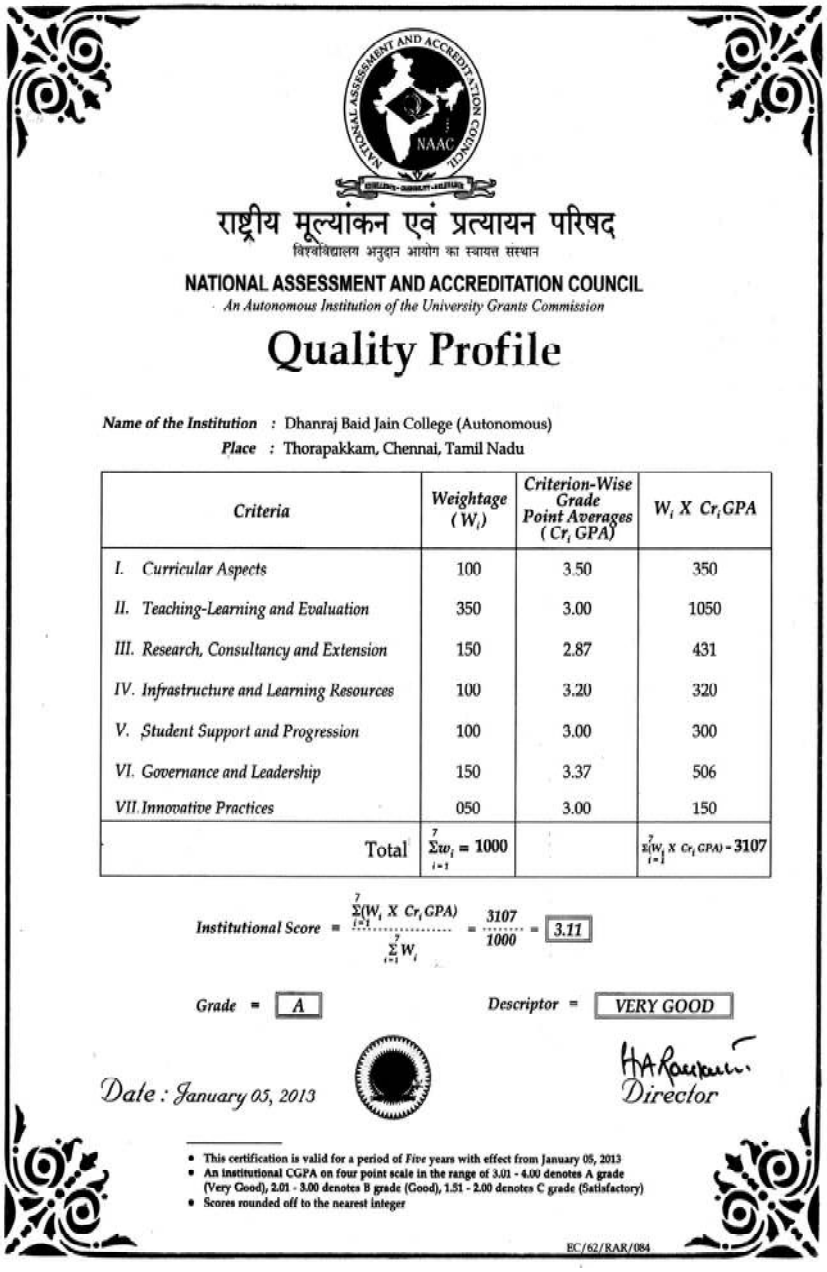
	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

Time Table (Even Semester)
December to April

	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

STUDENT'S LEAVE RECORD SHEET

Month	No. of Working Days	No. of Days Present	No. of Days Absent	Reason for Absence
June 2017	11			
July 2017	24			
Aug 2017	15			
Sep 2017	23			
Oct 2017	19			
Nov 2017	12			
Dec 2017	13			
Jan 2018	21			
Feb 2018	21			
Mar 2018	23			
Apr 2018	18			
Grand Total	200			



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Dhanraj Baid Jain College (Autonomous)

Place : Thorapakkam, Chennai, Tamil Nadu

Criteria	*Weightage (W_i)*	*Criterion-Wise Grade Point Averages (Cr_i GPA)*	W_i X Cr_iGPA
I. Curricular Aspects	100	3.50	350
II. Teaching-Learning and Evaluation	350	3.00	1050
III. Research, Consultancy and Extension	150	2.87	431
IV. Infrastructure and Learning Resources	100	3.20	320
V. Student Support and Progression	100	3.00	300
VI. Governance and Leadership	150	3.37	506
VII. Innovative Practices	050	3.00	150
Total	$\sum_{i=1}^{7} w_i = 1000$		$\sum_{i=1}^{7}(W_i \text{ X } Cr_i \text{ GPA}) = 3107$

$$\text{Institutional Score} = \frac{\sum_{i=1}^{7}(W_i \text{ X } Cr_i \text{ GPA})}{\sum_{i=1}^{7} W_i} = \frac{3107}{1000} = 3.11$$

Grade = A Descriptor = VERY GOOD

Date : January 05, 2013

H A Ranganathan
Director

- This certification is valid for a period of *Five* years with effect from January 05, 2013
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

EC/62/RAR/084

NOTES